

| IL. | SY. | PLEIS. |
E-AUCTION SYSTEM

e  *auktion*

CANDIDATE BIDDER
INSTRUCTIONS **MANUAL**



NEWSPHONE HELLAS S.A.
INTEGRATED IT & COMMUNICATION
SERVICES

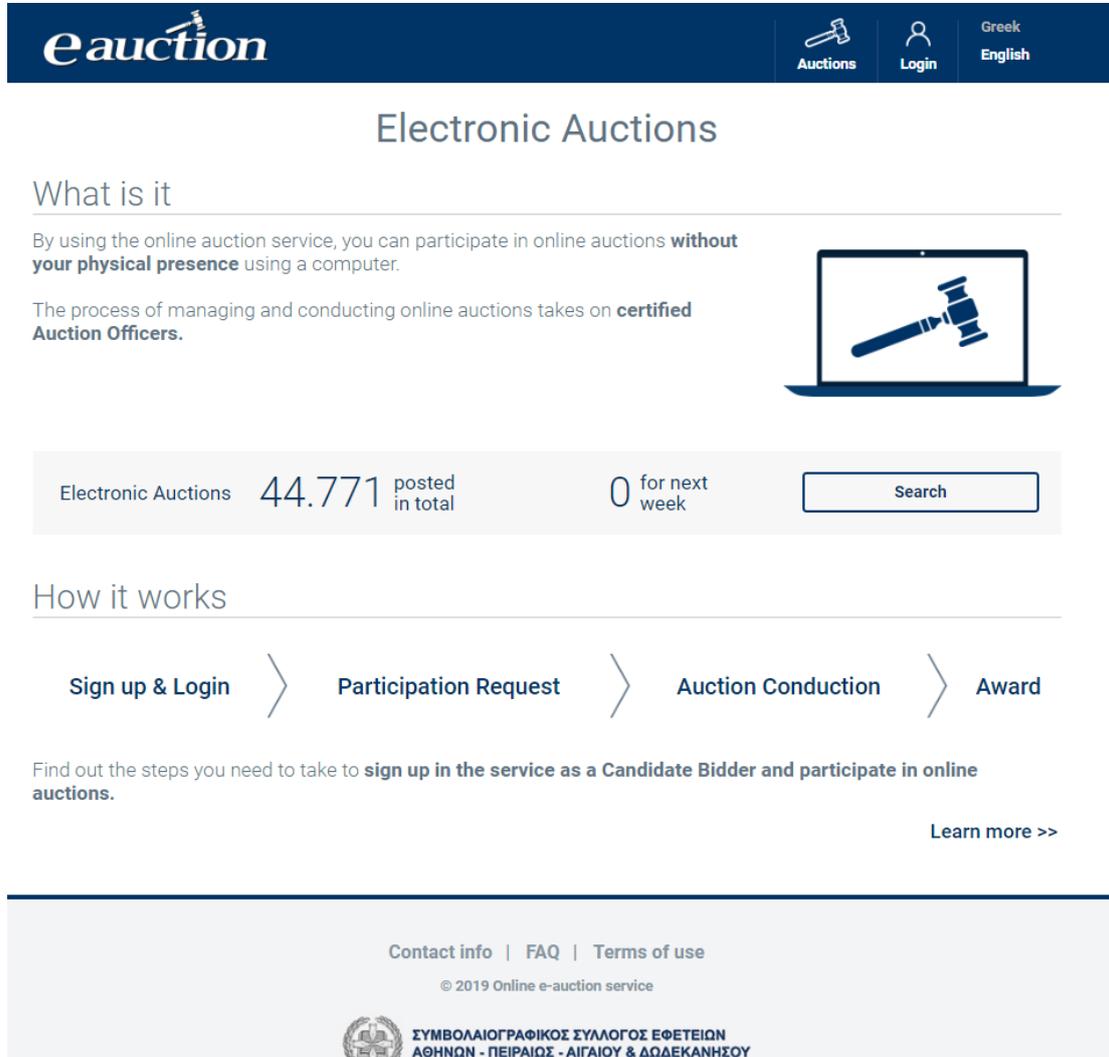
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1. The IL.SY.PLEIS Home Page.

This is the Home Page of the portal of IL.SY.PLEIS.



The screenshot shows the IL.SY.PLEIS Home Page. At the top, there is a dark blue navigation bar with the 'eauction' logo on the left and three menu items: 'Auctions' (with a gavel icon), 'Login' (with a person icon), and 'Greek English' (with a language icon). Below the navigation bar, the main heading is 'Electronic Auctions'. Underneath, there is a section titled 'What is it' with a horizontal line. The text explains that users can participate in online auctions without their physical presence using a computer. It also states that the process is managed by certified Auction Officers. To the right of this text is an icon of a laptop displaying a gavel. Below the text, there is a statistics bar showing 'Electronic Auctions 44.771 posted in total' and '0 for next week'. A 'Search' button is located to the right of the statistics. Below the statistics bar, there is a section titled 'How it works' with a horizontal line. It features a four-step process flow: 'Sign up & Login' -> 'Participation Request' -> 'Auction Conduction' -> 'Award'. Below the flow, there is a paragraph explaining the steps and a 'Learn more >>' link. At the bottom of the page, there is a footer with 'Contact info | FAQ | Terms of use', '© 2019 Online e-auction service', and the logo of the 'ΣΥΜΒΟΛΑΙΟΓΡΑΦΙΚΟΣ ΣΥΛΛΟΓΟΣ ΕΦΕΤΕΙΩΝ ΑΘΗΝΩΝ - ΠΕΙΡΑΙΩΣ - ΑΙΓΑΙΟΥ & ΔΩΔΕΚΑΝΗΣΟΥ'.

The visitor is informed on the number of the registered auctions and receives general information on how the system works. The visitor may choose to receive further information on their next steps or click on “Search” to visit the auction search page.

Auctions Search

Date of Conduct: From | Up to
 Date of Posting: From | Up to
 Starting Bid: From / Up to
 Status

Debtor Info
 Object to be auctioned

5948 auctions found

(Last update on: 01/08/2019 15:12:10)

Ordering:

Status: Posted		Starting Bid: 83.000,00 €	
Auction Date:  04/09/2019  10:00	Debtor: <input type="text" value=""/>	Hastener: <input type="text" value=""/>	Object to be auctioned: Real estate - Residence Regional Unit: <input type="text" value=""/> Municipality: <input type="text" value=""/>
Date of Posting: 09/01/2019 Unique Code: <input type="text" value=""/>		<input type="button" value="More"/> 	
Status: Posted		Starting Bid: 15.300,00 €	
Auction Date:  04/09/2019  10:00	Debtor: <input type="text" value=""/>	Hastener: <input type="text" value=""/>	Object to be auctioned: Real estate - Other Commercial Property Regional Unit: <input type="text" value=""/> Municipality: <input type="text" value=""/>
Date of Posting: 14/01/2019 Unique Code: <input type="text" value=""/>		<input type="button" value="More"/> 	

The visitor can browse and search for information on electronic auctions by

- The Auction Date
- The Posting Date
- The Starting Bid
- The Auction's Current Status
- The Debtor's Data
- The Object to be Auctioned

The objects to be auctioned are:

- Real Estate
- Mobile
- Other

Choosing "Real Estate", the options are:

- Residence
- Other Commercial Property
- Store
- Office

- Parking
- Warehouse
- Industrial Building
- Plot
- Plot with Building
- Land
- Land with Building
- Hotel

and those of “Regional Unit” are:

- Περιφέρεια Ανατολικής Μακεδονίας & Θράκης
- Περιφέρεια Αττικής
- Περιφέρεια Βορείου Αιγαίου
- Περιφέρεια Δυτικής Ελλάδας
- Περιφέρεια Ηπείρου
- Περιφέρεια Θεσσαλίας
- Περιφέρεια Ιονίων Νήσων
- Περιφέρεια Κεντρικής Μακεδονίας
- Περιφέρεια Κρήτης
- Περιφέρεια Νοτίου Αιγαίου
- Περιφέρεια Πελοποννήσου
- Περιφέρεια Στερεάς Ελλάδας

The option “Municipality” is then activated.

Choosing “Mobile”, the options are:

- Ships and then the “Type”:
 - Bulk Cargo
 - Tanker – LPG
 - Passenger ship – Ferry
 - Yacht – Cruiser
- Other types of moveable property

Information on each auction entry includes:

- The Auction’s Current Status (Cancelled, Conducted, Finalized list of Eligible Bidders, Open, Posted, Ready to be Conducted, Suspended)
- The Auction Date and Time
- The Debtor’s Company name or Name and Surname

- The Hastener's Company Name / or Name and Surname
- The Asset Type
- The Starting Bid
- The Posting Date
- The Auction Unique Code (If it is part of a multiple auction, both the codes of the main entry and its part are shown)

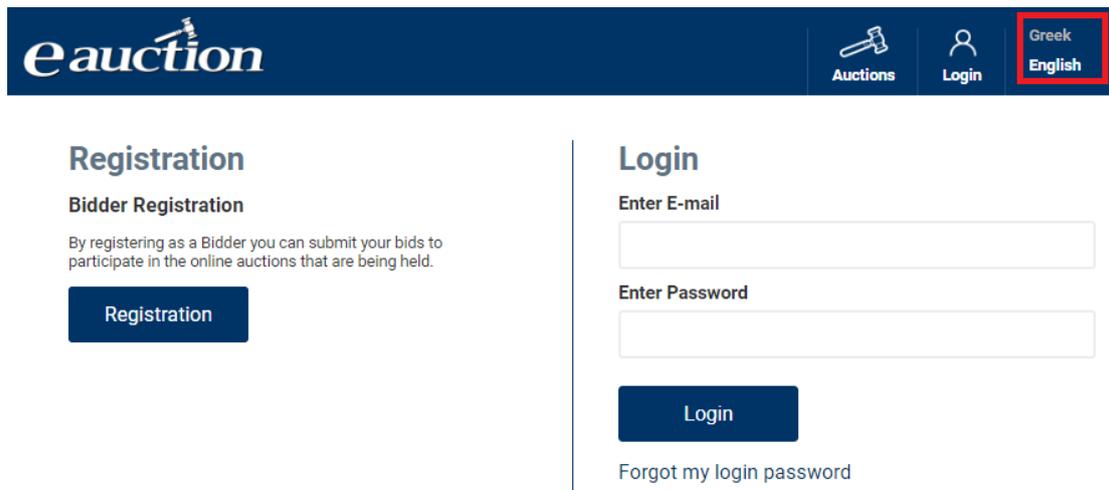
Entries' order is ascending or descending either by Auction Date or Starting Bid.

2. Language Display Option

On the IL.SY.PLEIS Home Page, the visitor, and thus the potential user, may set the language of their preference. The supported languages are two:

- Greek
- English

The language is selected by clicking on the language of preference:



The screenshot shows the eauction website interface. At the top, there is a dark blue header with the eauction logo on the left. To the right of the logo are three navigation tabs: 'Auctions' (with a gavel icon), 'Login' (with a person icon), and a language selection menu. The language menu is highlighted with a red box and contains two options: 'Greek' and 'English'. Below the header, the page is divided into two main sections. The left section is titled 'Registration' and contains a sub-section 'Bidder Registration' with a brief description: 'By registering as a Bidder you can submit your bids to participate in the online auctions that are being held.' Below this is a dark blue button labeled 'Registration'. The right section is titled 'Login' and contains two input fields: 'Enter E-mail' and 'Enter Password'. Below these fields is a dark blue button labeled 'Login' and a link that says 'Forgot my login password'.

3. The Candidate Bidder Log In

3.1. Registering on IL.SY.PLEIS

The Candidate Bidder Registration on IL.SY.PLEIS :

Step 1

On the Home Page, the Candidate Bidder clicks on Login tab:

Registration

Bidder Registration

By registering as a Bidder you can submit your bids to participate in the online auctions that are being held.

[Registration](#)

Login

Enter E-mail

Enter Password

[Login](#)[Forgot my login password](#)

Step 2

On the new page, under the Bidder Registration tab, the Candidate Bidder clicks on the Registration tab:

Registration

Bidder Registration

By registering as a Bidder you can submit your bids to participate in the online auctions that are being held.

[Registration](#)

Login

Enter E-mail

Enter Password

[Login](#)[Forgot my login password](#)

Step 3

On the Registration page, the Candidate Bidder chooses the country where they are taxed, either as a physical person or as a legal entity:

Bidder Registration

The **natural persons and legal entities that have a Greek VAT number** will be transferred to the web site of the Independent Public Revenue Authority web site where, after being linked to the TAXIS codes, they will continue their registration.

[Continue on TAXISNet](#)[I do not have a Greek VAT number](#)

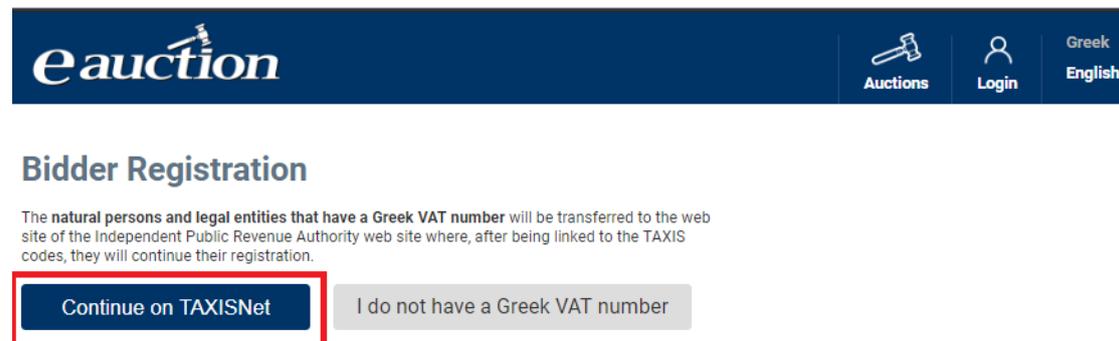
The next steps differ if:

- A. The potential Candidate Bidder chooses “Continue on TAXISNet”, that is, if the user is a physical person or a legal entity with a Greek VAT Registration number.
- B. The potential Candidate Bidder chooses “I do not have a Greek VAT number”

3.1.1. A. Taxation Country: Greece

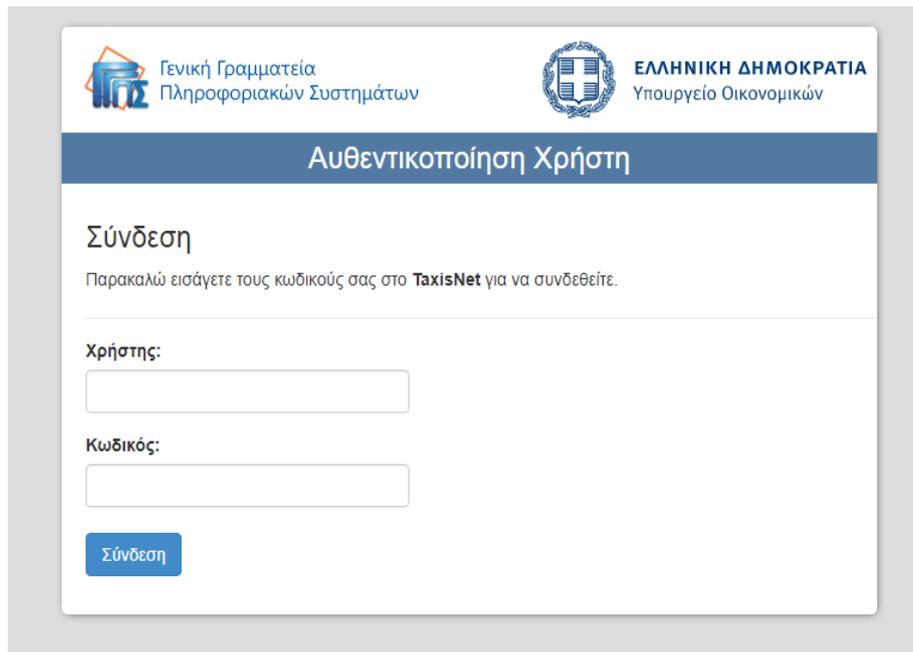
Step 4A

The potential Candidate Bidder clicks on the “Continue on TAXISNet” tab:



The screenshot shows the same header as above. Below the header, the text reads: "The **natural persons and legal entities that have a Greek VAT number** will be transferred to the web site of the Independent Public Revenue Authority web site where, after being linked to the TAXIS codes, they will continue their registration." Below this text are two buttons: "Continue on TAXISNet" (highlighted with a red border) and "I do not have a Greek VAT number".

The page then directs to the Independent Authority for Public Revenue Log in Page:



Γενική Γραμματεία
Πληροφοριακών Συστημάτων

ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
Υπουργείο Οικονομικών

Αυθεντικοποίηση Χρήστη

Σύνδεση

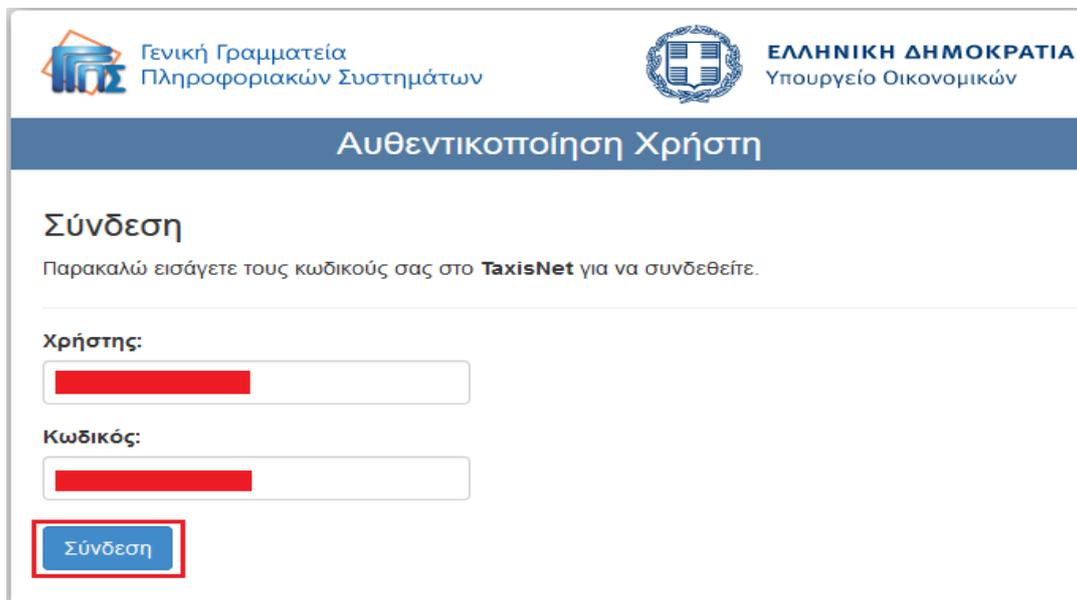
Παρακαλώ εισάγετε τους κωδικούς σας στο **TaxisNet** για να συνδεθείτε.

Χρήστης:

Κωδικός:

Step 5A

The potential Candidate Bidder inserts their Username in the “Χρήστης” field and their password in the “Κωδικός” field (both used for their registration in TAXISNet) in order to proceed with their authentication by the General Secretariat of Information Systems and then clicks on the “Σύνδεση” (Log-in) tab:



Γενική Γραμματεία
Πληροφοριακών Συστημάτων

ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
Υπουργείο Οικονομικών

Αυθεντικοποίηση Χρήστη

Σύνδεση

Παρακαλώ εισάγετε τους κωδικούς σας στο **TaxisNet** για να συνδεθείτε.

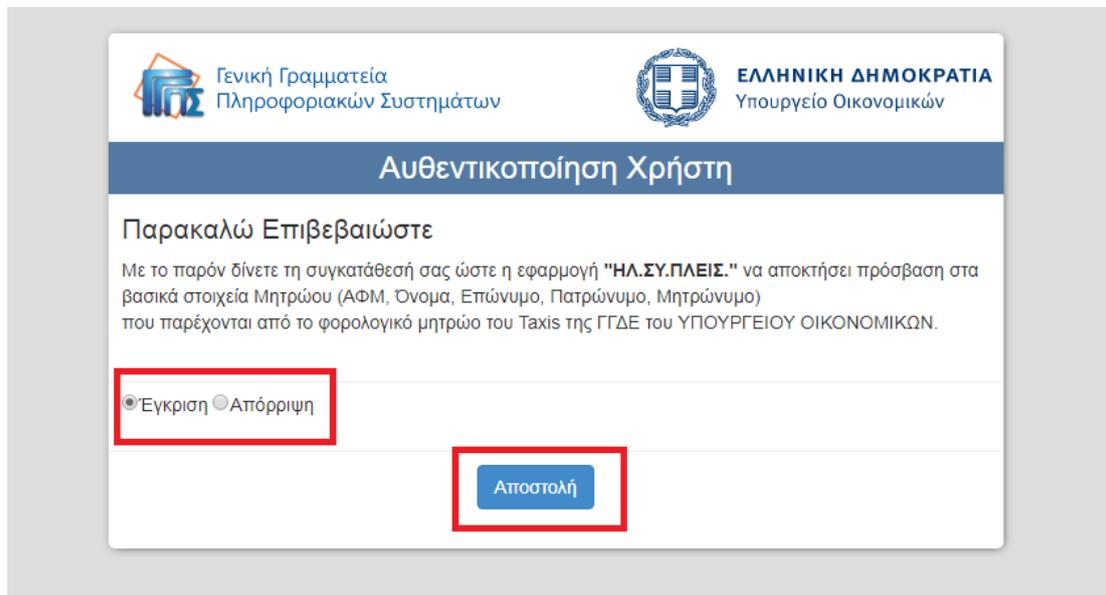
Χρήστης:

Κωδικός:

Step 6A

Clicking on the “Έγκριση” (Approval) option and then on the “Αποστολή” (Send) tab, the potential Candidate Bidder agrees on the IL.SY.PLEIS accessing their Registry Data (VAT Registration Number, Name, Surname, Father’s Name, Mother’s Name) provided

by the tax records of the General Secretarial Revenue Register of the Ministry of Finance. The procedure is as follows:



Step 7

The potential Candidate Bidder, whether a physical person or a legal entity, is directed to the Candidate Bidder Registration page.

Step 7A

The Physical Person

The potential Candidate Bidder enters

- ✓ mobile phone number
- ✓ an alternative phone number (e.g mobile or landline)
- ✓ email address
- ✓ a password of their choice

in the relevant fields, as shown below:

Bidder Registration

Country
Greece

Individual Legal Entity

Name Father's name Surname VAT number

Mobile phone Other phone

E-mail Email Confirmation

Password Confirm Password

I accept the [Terms of Use](#)

Submit Application

NOTE

A valid password must:

- ✓ **be at least of 8 characters long**
- ✓ contain at least one lowercase character of the Latin alphabet (**a to z**)
- ✓ contain at least one uppercase character of the Latin alphabet (**A to Z**)
- ✓ contain at least one digit (**0 to 9**)
- ✓ contain at least one special character (**+ _ - = ! @ # \$ % ^ & * () ~ ` : ; { } | " ' < > ? [] \ , . /)**

The potential Candidate Bidder:

- ✓ clicks on the "I accept the Terms of Use" tab and
- ✓ registers by clicking on the "Submit Application" tab

I accept the [Terms of Use](#)

Submit Application

Having followed all steps mentioned, the system requires that the mobile number is confirmed:

Confirmation ✕

In order to activate your account a SMS will be sent to the mobile phone you have entered.

Please confirm that the mobile number you have entered is correct.
The SMS will be sent to number:

Country Code Mobile Number

Mobile number is correct **Cancel**

Clicking on the “Mobile number is correct” tab, an email is sent to the email address entered when registering and the system messages:

Bidder Registration

An email was sent to the account you declared during your registration. Your registration must be completed in the next 1 hour, otherwise your account will be considered invalid. In order to complete the process, you will be also requested to verify your mobile phone.

The potential Candidate Bidder receives an activation email.

eAuction account activation

No Reply eAuction <noreply@eauction.gr>

↶ ↷ → ⋮

Dear user,

To proceed with your registration in e-auction please click [here](#) or copy and paste the following link into your browser: [https://\[redacted\]origin=Y%2Bb8BQSwb5ReB92uejOfR0uQgGC108dLDUO0ozwFy5DrIhpJe95A%3D%3D&token=PBioyPXXYeh3Vj0UChYIMNialEsjXx6Wa1Oo%252fUts%252fAxYvRwjz0jW%252fZ9iCOpaxv0mWhHUKH5dwonsT7KpGLTGH4%252bdxCofYoKj%252bkHF8ztOjeqJAZ8vwwuMDOtCkIt29MqAu00wZ1ULq%252fKorEa72RXPftLhAb2XTEqNYFFFPdHlgwzKjUqRV2g0CQWNizZF%252f%252bf](https://[redacted]origin=Y%2Bb8BQSwb5ReB92uejOfR0uQgGC108dLDUO0ozwFy5DrIhpJe95A%3D%3D&token=PBioyPXXYeh3Vj0UChYIMNialEsjXx6Wa1Oo%252fUts%252fAxYvRwjz0jW%252fZ9iCOpaxv0mWhHUKH5dwonsT7KpGLTGH4%252bdxCofYoKj%252bkHF8ztOjeqJAZ8vwwuMDOtCkIt29MqAu00wZ1ULq%252fKorEa72RXPftLhAb2XTEqNYFFFPdHlgwzKjUqRV2g0CQWNizZF%252f%252bf)

In order to complete your registration, mobile validation is needed.

Yours sincerely,

e-auction Service Support Team

Following the instructions shown, the pages redirects to the mobile verification procedure



This action requires Additional Security Password

Δεν έχει γίνει επιβεβαίωση του κινητού σας

Please click on **Send verification code** to receive the code

[Send verification code](#)

[Change Mobile](#)

* The code is valid for 2 minutes since sending time

Clicking on “Send verification code”, a six-digit code is sent to the potential Candidate Bidder’s mobile.



This action requires Additional Security Password

Please enter the code you received with sms

[Confirm Password](#)

[Send new code via SMS](#)

[Receive a new code via phone call](#)

[Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. Clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

When the code is inserted, the registration procedure is then successfully completed, as depicted in the message shown below:



Εγγραφή Υποψήφιου Πλειοδότη

Η εγγραφή σας ολοκληρώθηκε με επιτυχία.

Step 7A

The Legal Entity

The potential Candidate Bidder enters:

- ✓ the Representative's Name
- ✓ the Representative's Surname
- ✓ their mobile number
- ✓ an alternative phone
- ✓ the Representative's email address
- ✓ a password of their choice

in the relevant fields, as shown below:

Company Name
[REDACTED]

Representative's Name Representative's Surname VAT number
[REDACTED] [REDACTED] [REDACTED]

Fixed telephone number Mobile phone
[REDACTED] [REDACTED]

Representative's e-mail Email Confirmation
[REDACTED] [REDACTED]

Password Confirm Password
[REDACTED] [REDACTED]

I accept the [Terms of Use](#)

Submit Application

NOTE

A valid password must:

- ✓ **be at least of 8 characters long**
- ✓ contain at least one lowercase character of the Latin alphabet (**a to z**)
- ✓ contain at least one uppercase character of the Latin alphabet (**A to Z**)
- ✓ contain at least one digit (**0 to 9**)
- ✓ contain at least one special character (+ _ - = ! @ # \$ % ^ & * () ~ ` : ; { } | " " " < > ? [] \ , . /)

The potential Candidate Bidder:

- ✓ clicks on the "I accept the Terms of Use" tab and
- ✓ registers by clicking on the "Submit Application" tab:



Having followed all steps mentioned, the system requires that the mobile number is confirmed:

Confirmation ✕

In order to activate your account a SMS will be sent to the mobile phone you have entered.

Please confirm that the mobile number you have entered is correct.
The SMS will be sent to number:

[REDACTED]
Country Code Mobile Number

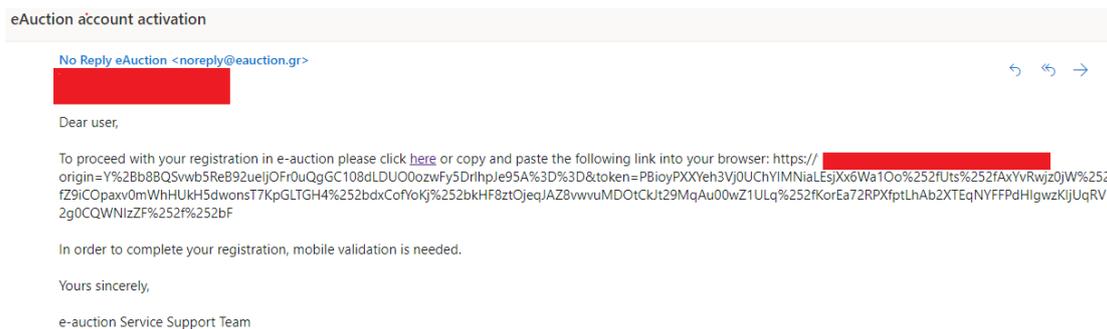
Clicking on the “Mobile number is correct” tab, an email is sent to the email address entered when registering and the system messages:



Bidder Registration

An email was sent to the account you declared during your registration. Your registration must be completed in the next 1 hour, otherwise your account will be considered invalid. In order to complete the process, you will be also requested to verify your mobile phone.

The potential Candidate Bidder receives an activation email.



Following the instructions shown, the pages redirects to the mobile verification procedure

This action requires Additional Security Password

Please click on **Send verification code** to receive the code

Send verification code

Change Mobile

* The code is valid for 2 minutes since sending time

Clicking on “Send verification code”, a six-digit code is sent to the potential Candidate Bidder’s mobile.

This action requires Additional Security Password

Please enter the code you received with sms

Confirm Password

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. Clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

When the code is inserted, the registration procedure is then successfully completed, as depicted in the message shown below:

Εγγραφή Υποψήφιου Πλειοδότη

Η εγγραφή σας ολοκληρώθηκε με επιτυχία.

3.1.2. B: Taxation Country: Other than Greece

Step 4B

The potential Candidate Bidder clicks on the “Select Auction” tab as shown below:



Bidder Registration

Nationals and legal entities of other countries will have to choose the auction they are interested in so that their respective Auction Employee can certify their details.

Country

Step 5B

The potential Candidate Bidder is directed to the IL.SY.PLEIS Home Page and selects the auction of interest, by clicking on the auction entries as follows:

Auctions Search

Date of Conduct: From | Up to
 Date of Posting: From | Up to
 Starting Bid: From / Up to
 Status

Debtor Info
 Object to be auctioned

5948 auctions found

(Last update on: 01/08/2019 15:12:10)

Ordering:

Status: Posted		Starting Bid: 83.000,00 €	
Auction Date: 04/09/2019 10:00	Debtor: [REDACTED]	Hastener: [REDACTED]	Object to be auctioned: Real estate - Residence Regional Unit: [REDACTED] Municipality: [REDACTED]
Date of Posting: 09/01/2019 Unique Code: [REDACTED]		More >	
Status: Posted		Starting Bid: 15.300,00 €	
Auction Date: 04/09/2019 10:00	Debtor: [REDACTED]	Hastener: [REDACTED]	Object to be auctioned: Real estate - Other Commercial Property Regional Unit: [REDACTED] Municipality: [REDACTED]
Date of Posting: 14/01/2019 Unique Code: [REDACTED]		More >	

Step 6B

The potential Candidate Bidder is then directed to the Auction Details page of preference and clicks on the “Select the auction and continue signing up” tab:

Auction Details

Status: **Posted**

Date of Conduction

[REDACTED]

Date of Posting

02/08/2019 08:00:30

Starting Bid

[REDACTED]

Object to be auctioned

Other

Debtor's Name and Surname

[REDACTED]

Debtor's VAT Number

[REDACTED]

Hastener

[REDACTED]

Hastener's VAT number

[REDACTED]

Publication Date

12/06/2019

Unique Code

[REDACTED]

Hyperlink of E.T.A.A. - T.A.N.

[REDACTED]

Auction Employee

[REDACTED]

Address

[REDACTED]

Phone

[REDACTED]

E-mail

[REDACTED]

Relevant docs

Related Document



[REDACTED]

Select the auction and continue signing up

Step 7B

The potential Candidate Bidder is then directed to the Candidate Bidder Registration Page where they are registered as either as a physical person or a legal entity.

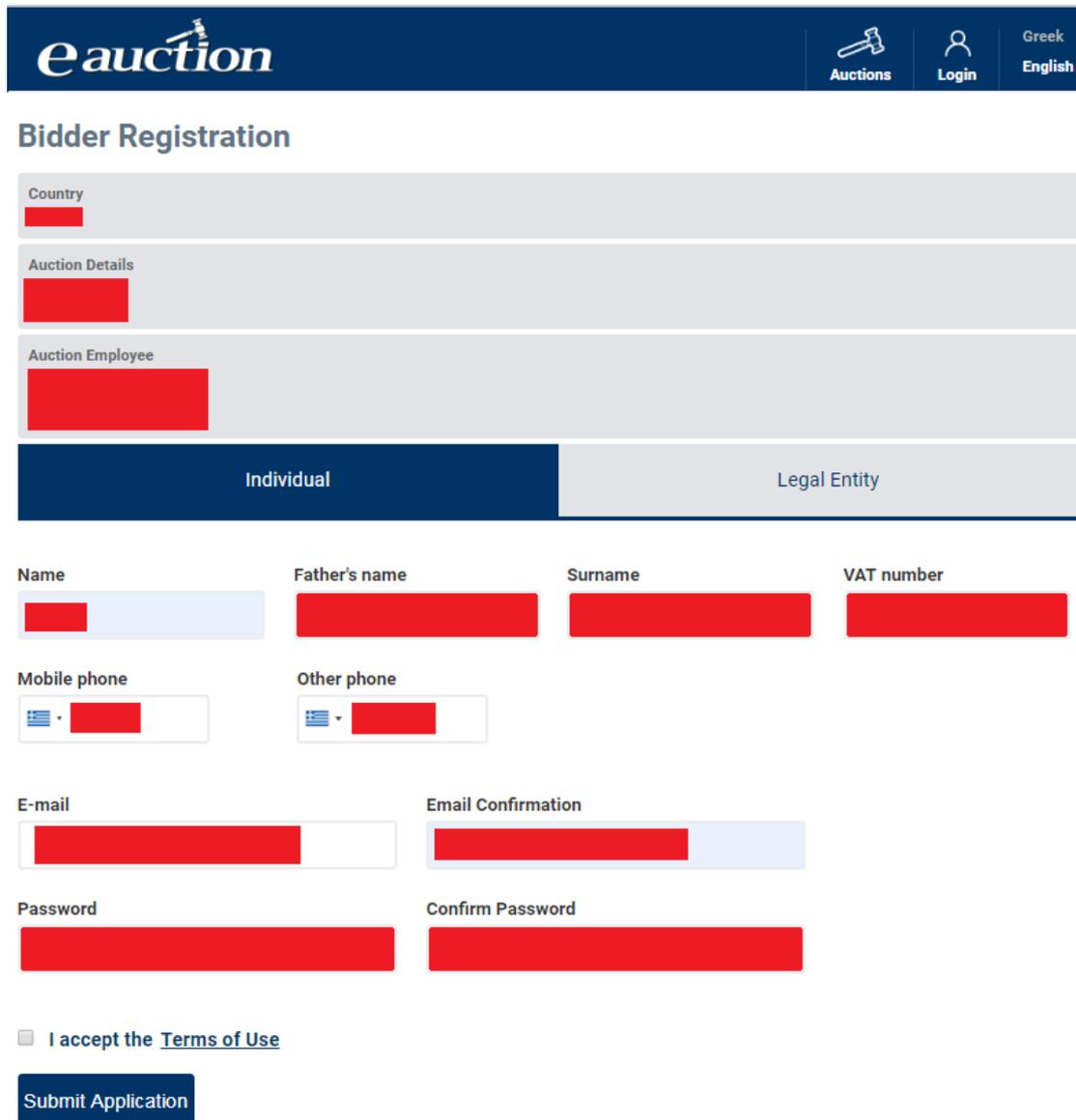
The Physical Person

The potential Candidate Bidder enters

The potential Candidate Bidder enters

- ✓ their mobile phone number
- ✓ an alternative phone number
- ✓ their email address
- ✓ a password of their choice

in the relevant fields, as shown below:



eauction Auctions Login Greek English

Bidder Registration

Country

Auction Details

Auction Employee

Individual Legal Entity

Name Father's name Surname VAT number

Mobile phone Other phone

E-mail Email Confirmation

Password Confirm Password

I accept the [Terms of Use](#)

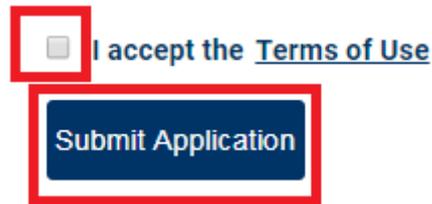
NOTE

A valid password must:

- ✓ **be at least of 8 characters long**
- ✓ contain at least one lowercase character of the Latin alphabet (**a to z**)
- ✓ contain at least one uppercase character of the Latin alphabet (**A to Z**)
- ✓ contain at least one digit (**0 to 9**)
- ✓ contain at least one special character (**+ _ - = ! @ # \$ % ^ & * () ~ ` : ; { } | " " < > ? [] \ , . /)**)

The potential Candidate Bidder:

- ✓ clicks on the "I accept the Terms of Use" tab and
- ✓ registers by clicking on the "Submit Application" tab:



Having followed all steps mentioned, the system requires that the mobile number is confirmed:

Confirmation ✕

In order to activate your account a SMS will be sent to the mobile phone you have entered.

Please confirm that the mobile number you have entered is correct.
The SMS will be sent to number:

XXXXXXXXXX

Country Code Mobile Number

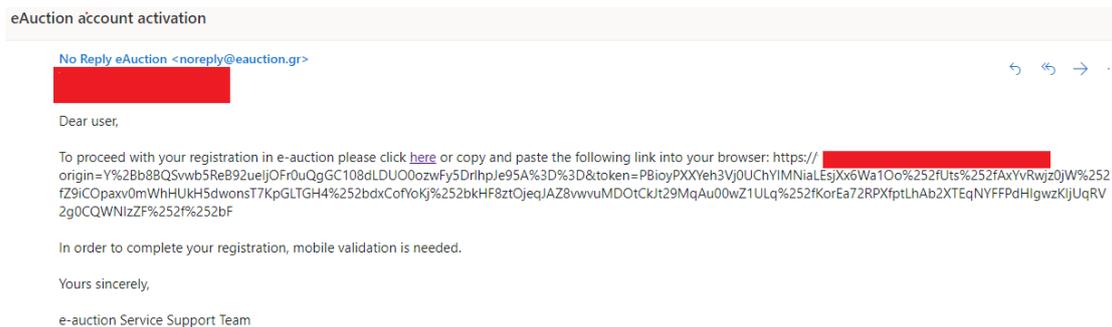
Mobile number is correct Cancel

Clicking on the "Mobile number is correct" tab, an email is sent to the email address entered when registering and the system messages:

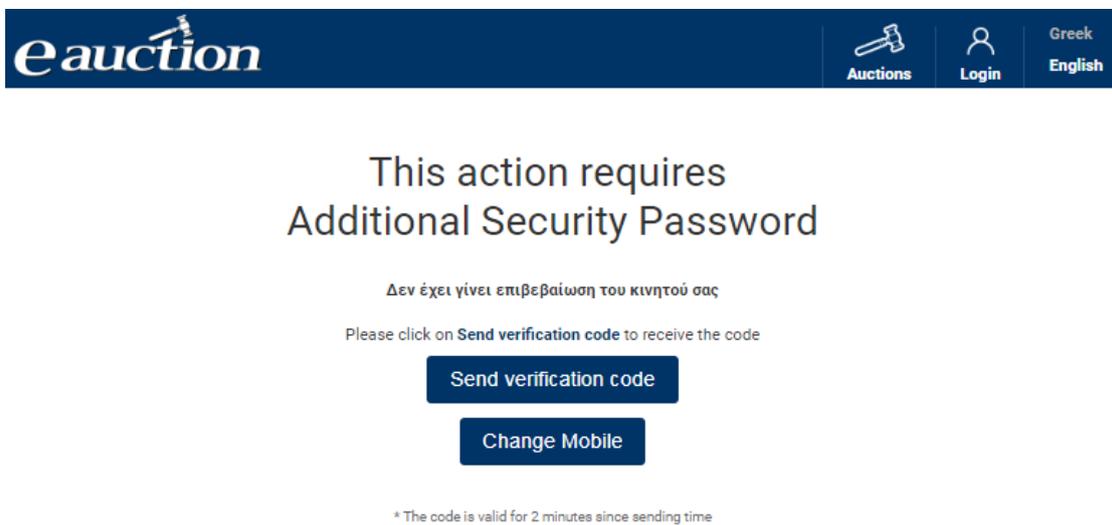
Bidder Registration

An email was sent to the account you declared during your registration. Your registration must be completed in the next 1 hour, otherwise your account will be considered invalid. In order to complete the process, you will be also requested to verify your mobile phone.

The potential Candidate Bidder receives an activation email.



Following the instructions shown, the pages redirects to the mobile verification procedure



Clicking on “Send verification code”, a six-digit code is sent to the potential Candidate Bidder’s mobile.

This action requires Additional Security Password

Please enter the code you received with sms

Confirm Password

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. Clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

When the code is inserted, the registration procedure is then successfully completed, as depicted in the message shown below:

Your application for registration has been successfully submitted and must be approved by the auction employee.
Select [here](#) to sign in.

When the auction employee approves of the registration, the user can use their credentials to enter their IL.SY.PLEIS account.

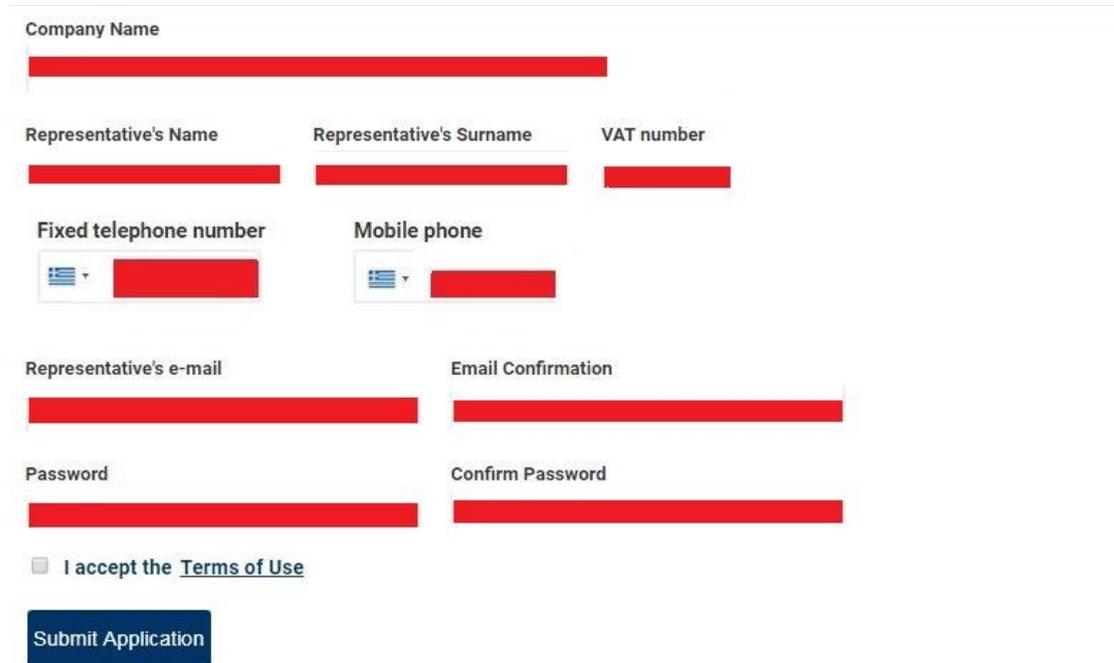
The Legal Entity

The potential Candidate Bidder enters:

- ✓ the Representative's Name
- ✓ the Representative's Surname
- ✓ their mobile number
- ✓ an alternative phone number

- ✓ the Representative's email address
- ✓ a password of their choice

in the relevant fields, as shown below:



Company Name

Representative's Name Representative's Surname VAT number

Fixed telephone number Mobile phone

Representative's e-mail Email Confirmation

Password Confirm Password

I accept the [Terms of Use](#)

Submit Application

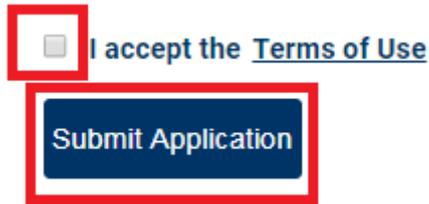
NOTE

A valid password must:

- ✓ **be at least of 8 characters long**
- ✓ contain at least one lowercase character of the Latin alphabet (**a to z**)
- ✓ contain at least one uppercase character of the Latin alphabet (**A to Z**)
- ✓ contain at least one digit (**0 to 9**)
- ✓ contain at least one special character (+ _ - = ! @ # \$ % ^ & * () ~ ` : ; { } | " " < > ? [] \ , . /)

The potential Candidate Bidder:

- ✓ clicks on the "I accept the Terms of Use" tab and
- ✓ registers by clicking on the "Submit Application" tab:

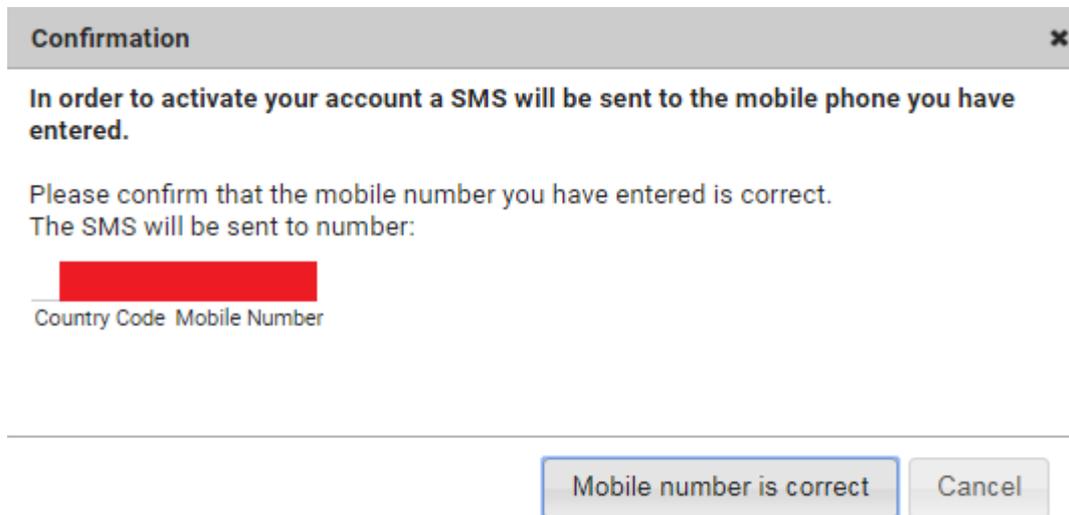


I accept the [Terms of Use](#)

Submit Application

Having followed all steps mentioned, the registration procedure is then successfully completed, as depicted in the message shown below:

Having followed all steps mentioned, the system requires that the mobile number is confirmed:



Confirmation ✕

In order to activate your account a SMS will be sent to the mobile phone you have entered.

Please confirm that the mobile number you have entered is correct.
The SMS will be sent to number:

Country Code Mobile Number

Mobile number is correct Cancel

Clicking on the “Mobile number is correct” tab, an email is sent to the email address entered when registering and the system messages



 [Auctions](#) [Login](#) [Greek](#) [English](#)

Bidder Registration

An email was sent to the account you declared during your registration. Your registration must be completed in the next 1 hour, otherwise your account will be considered invalid. In order to complete the process, you will be also requested to verify your mobile phone.

The potential Candidate Bidder receives an activation email

eAuction account activation

No Reply eAuction <noreply@eauction.gr>

↶ ↷ → ...

Dear user,

To proceed with your registration in e-auction please click [here](#) or copy and paste the following link into your browser: [https://\[redacted\]origin=Y%2Bb8BQSwb5ReB92uejOfR0uQgGC108dLDUO0ozwFy5DrIhpJe95A%3D%3D&token=PBioyPXXYeh3Vj0UChYIMNialEsjXx6Wa1Oo%252fUts%252fAxYvRwjz0jW%252fZ9iCOpaxv0mWhHUKH5dwonsT7KpGLTGH4%252bdxCofYoKj%252bkHF8ztOjeqJAZ8vwwuMDOtCkIt29MqAu00wZ1ULq%252fKorEa72RpxftLhAb2XTEqNYFFFPdHlgwzKjUqRV2g0CQWNizZF%252f%252bf](https://[redacted]origin=Y%2Bb8BQSwb5ReB92uejOfR0uQgGC108dLDUO0ozwFy5DrIhpJe95A%3D%3D&token=PBioyPXXYeh3Vj0UChYIMNialEsjXx6Wa1Oo%252fUts%252fAxYvRwjz0jW%252fZ9iCOpaxv0mWhHUKH5dwonsT7KpGLTGH4%252bdxCofYoKj%252bkHF8ztOjeqJAZ8vwwuMDOtCkIt29MqAu00wZ1ULq%252fKorEa72RpxftLhAb2XTEqNYFFFPdHlgwzKjUqRV2g0CQWNizZF%252f%252bf)

In order to complete your registration, mobile validation is needed.

Yours sincerely,

e-auction Service Support Team

Following the instructions shown, the pages redirects to the mobile verification procedure



This action requires Additional Security Password

Δεν έχει γίνει επιβεβαίωση του κινητού σας

Please click on **Send verification code** to receive the code

[Send verification code](#)

[Change Mobile](#)

* The code is valid for 2 minutes since sending time

Clicking on “Send verification code”, a six-digit code is sent to the potential Candidate Bidder’s mobile.



This action requires Additional Security Password

Please enter the code you received with sms

[Confirm Password](#)

[Send new code via SMS](#)

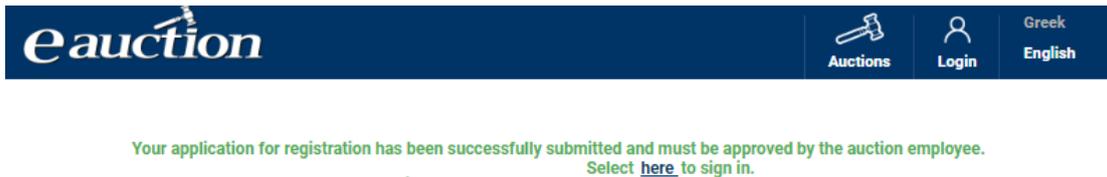
[Receive a new code via phone call](#)

[Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. Clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

When the code is inserted, the registration procedure is then successfully completed, as depicted in the message shown below:



When the auction employee approves of the registration, the user can use their credentials to enter their IL.SY.PLEIS account.

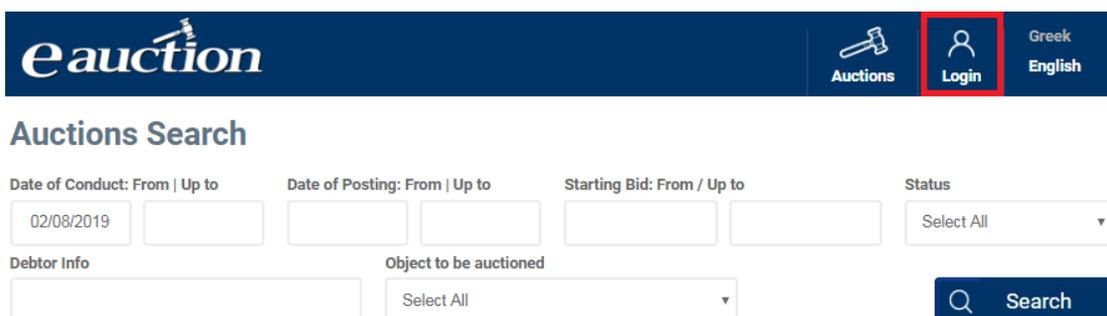
3.2. Log In using Email and Password

Following the registration, the registered Candidate Bidder may log in the IL.SY.PLEIS portal by using their email and the password created for the registration.

The log in procedure of the Candidate Bidder is as follows:

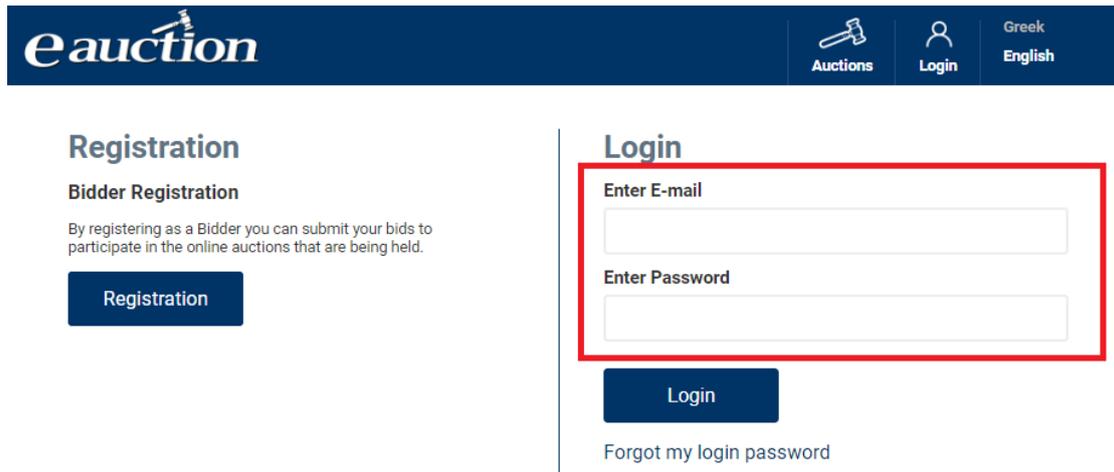
Step 1

On the IL.SY.PLEIS Home Page, the registered Candidate Bidder clicks on the “Login” tab as seen below:

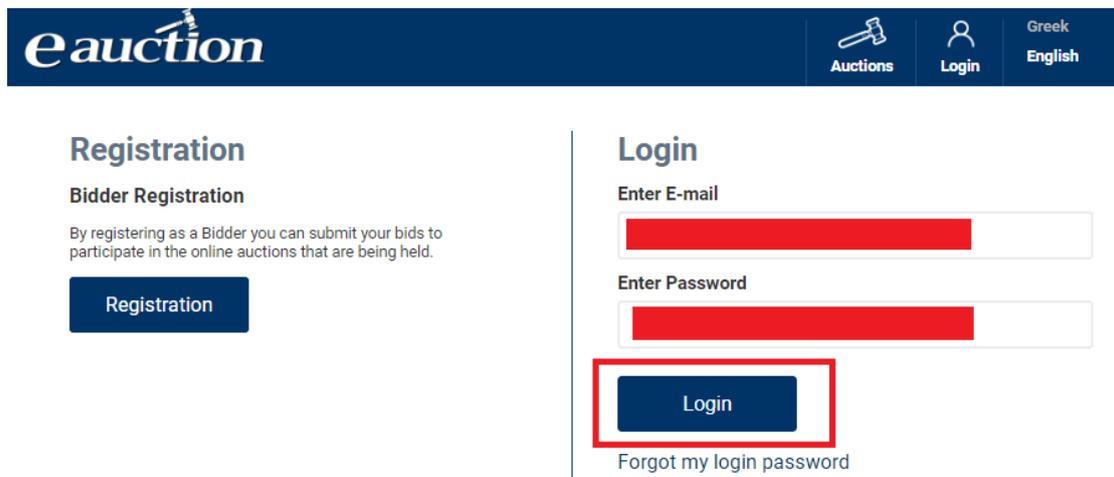


Step 2

In the “Enter E-mail” and “Enter Password” fields, the registered Candidate Bidder enters their email and password and clicks on the “Log In” tab. The procedure is depicted in the following two images:



The screenshot shows the eauction website header with the logo, 'Auctions' icon, 'Login' icon, and language options 'Greek' and 'English'. Below the header, there are two main sections: 'Registration' and 'Login'. The 'Registration' section includes a 'Bidder Registration' heading, a paragraph explaining that registration allows users to submit bids, and a blue 'Registration' button. The 'Login' section includes a 'Login' heading, two input fields labeled 'Enter E-mail' and 'Enter Password', a blue 'Login' button, and a link for 'Forgot my login password'. A red rectangular box highlights the 'Enter E-mail' and 'Enter Password' input fields.



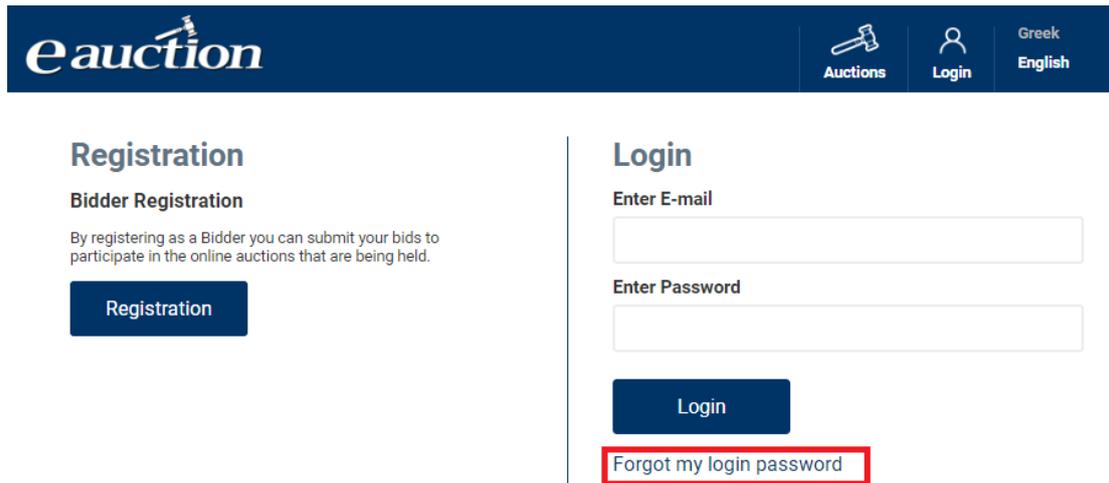
This screenshot is identical to the one above, showing the eauction website header and the 'Registration' and 'Login' sections. However, in this version, the 'Enter E-mail' and 'Enter Password' input fields are filled with red bars. A red rectangular box highlights the blue 'Login' button.

3.3. Log In Troubleshooting and Password Reset

In case the registered Candidate Bidder has no access to their IL.SY.PLEIS login password, the reset procedure is as follows:

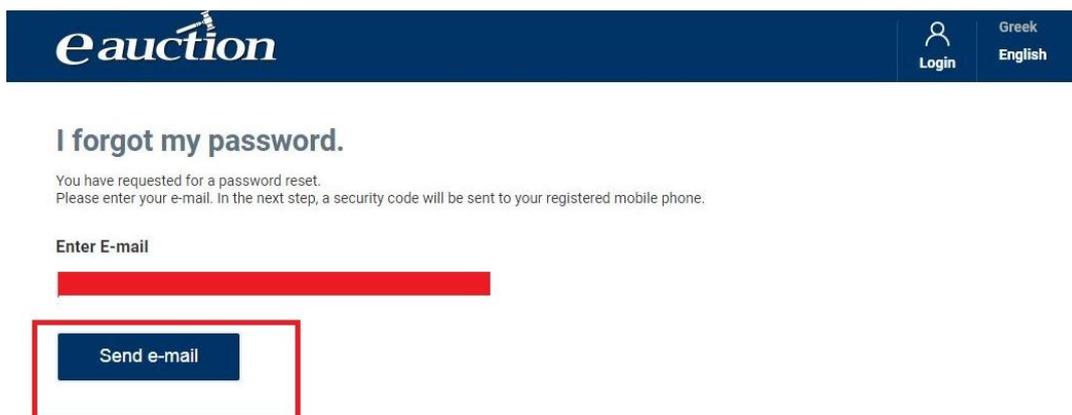
Step 1

On the Log In page, the registered Candidate Bidder clicks on the “Forgot my login password” as shown below:



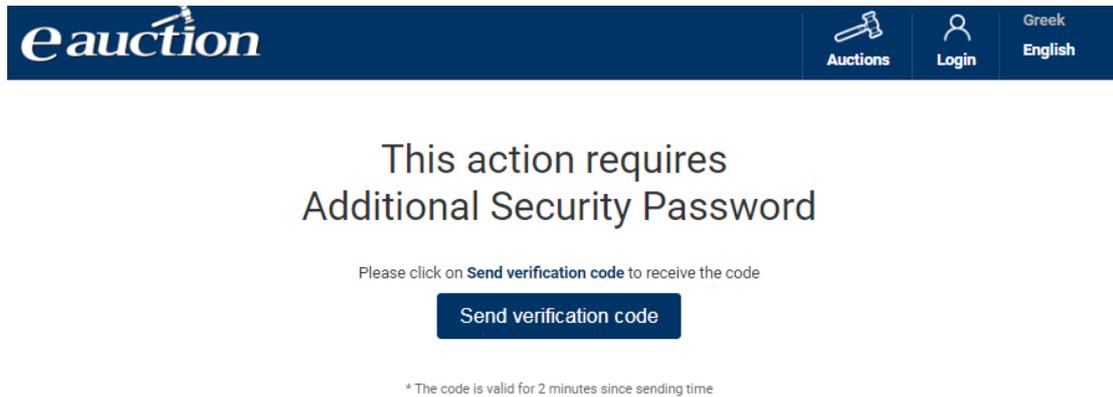
Step 2

On the new page, the registered Candidate Bidder enters their email address in the “Enter E-mail” field and clicks on the “Send e-mail” tab as seen in the image:



Step 3

For the password reset procedure, an additional security code is required so the portal then directs to the Additional Security Code Page. This is an integer six-digit number sent to the registered Candidate Bidder's mobile number used in IL.SY.PLEIS. As shown below, the registered Candidate Bidder clicks on the "Send Verification code" tab:



NOTE

The security code is valid for 2 minutes since sending time. If this time frame elapses, the registered Candidate Bidder is required to request a new security code valid again for 2 minutes as well.

Step 4

The registered Candidate Bidder enters the security code in the relevant field of the new page and then clicks on the "Confirm Password" tab:

This action requires Additional Security Password

Please enter the code you received with sms

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

The new page shows the following message:



I forgot my password.

Instructions for changing your password have been sent to your e-mail.
The hyperlink contained will be valid for 5 minutes since the time it was sent.

and the registered Candidate Bidder is instructed to check their email for information on the password reset procedure.

Step 5

The registered Candidate Bidder receives the following email:

eAuction - Change password instructions

Visit the page [Change Password](#) To change the password.

Yours sincerely,
e-Auction Service Support Team

and by clicking on the highlighted “Change Password” link is redirected to the page where can set a new password as follows:

Change password.

New password

Confirm Password

Change Password

Step 6

The registered Candidate Bidder sets the new password in the “New Password” and the “Confirm Password” fields and then clicks on the “Change Password” tab as shown below:

Change password.

New password

Confirm Password

Change Password

If the “New Password” and the Confirm Password” fields match, then the procedure has been successfully completed and the message on screen appears as follows:



Change password.

Your password has changed! Select [here](#) to sign in.

The registered Candidate Bidder clicks on “[here](#)” and is then directed to the Log in page where they log in using their registration mail and their newly set password.

4. Profile Review and Edit

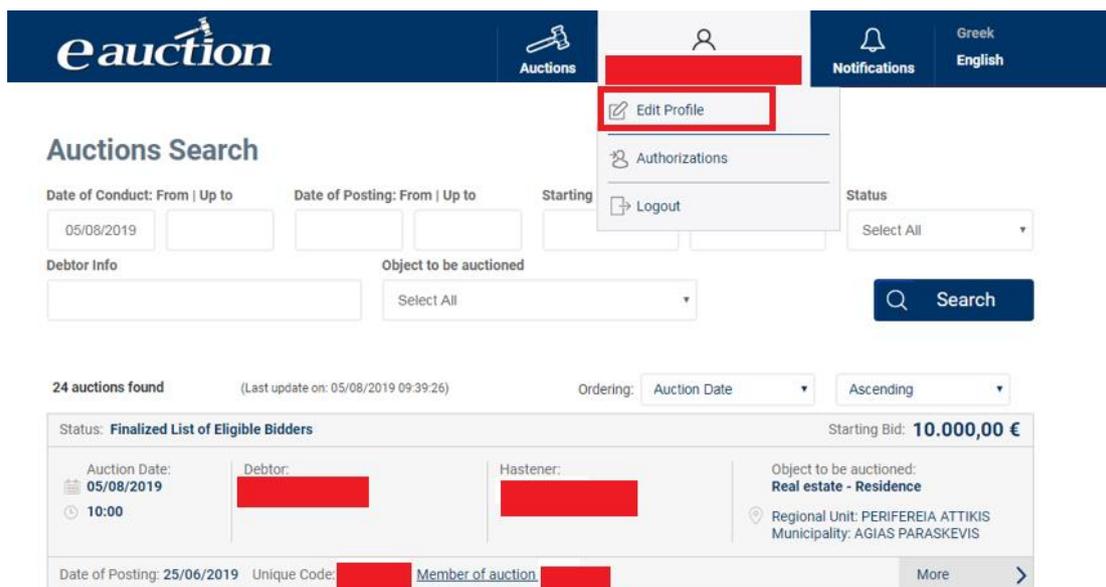
The registered Candidate Bidder may review and edit their profile in case of erroneous data entry or change.

The registered Candidate Bidder logs in the IL.SY.PLEIS portal.

They click on the email tab:



The registered Candidate Bidder clicks on “Edit Profile” on the drop-down menu.



The screenshot shows the eauction website interface. At the top, there is a navigation bar with the eauction logo, 'Auctions' button, a user profile icon, 'Notifications' button, and language options (Greek, English). A dropdown menu is open from the user profile icon, with 'Edit Profile' highlighted in a red box. Below the navigation bar, there is an 'Auctions Search' section with various filters and a search button. The main content area displays '24 auctions found' and a table of auction results. The first row of the table is highlighted, showing details for an auction on 05/08/2019 at 10:00, with a starting bid of 10,000.00 €. The table includes columns for Auction Date, Debtor, Hastener, and Object to be auctioned.

The registered Candidate Bidder either as a physical person or as a legal entity, may edit the personal data mentioned below.

The Physical Person

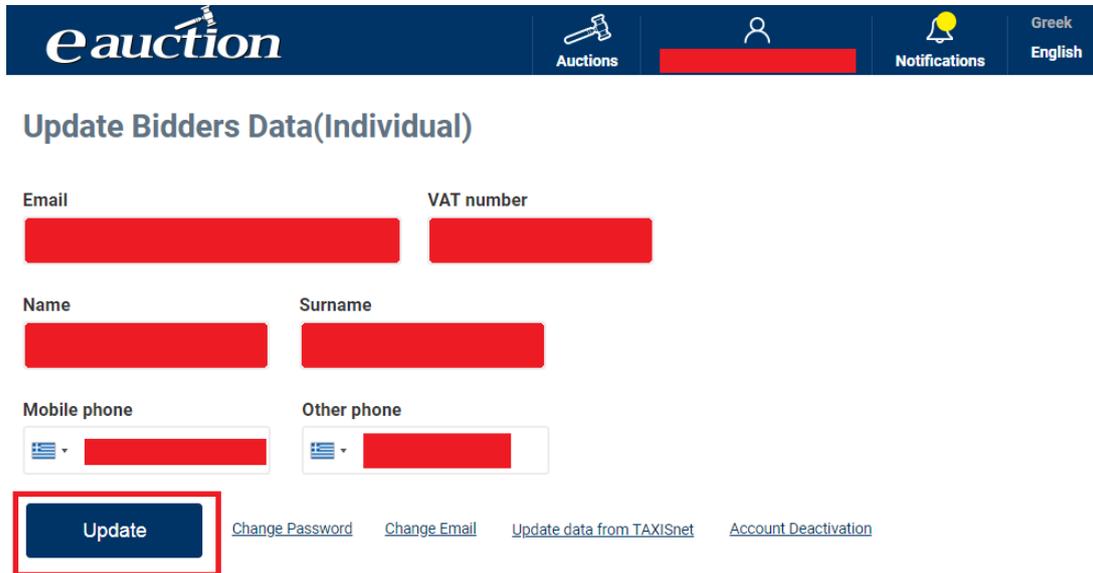
- ✓ mobile phone
- ✓ other phone
- ✓ password
- ✓ email

The Legal Entity

- ✓ Representative's Name
- ✓ Representative's Surname
- ✓ mobile phone number
- ✓ other phone number
- ✓ password
- ✓ email

A. Mobile or Other phone update

The Physical Person



Update Bidders Data(Individual)

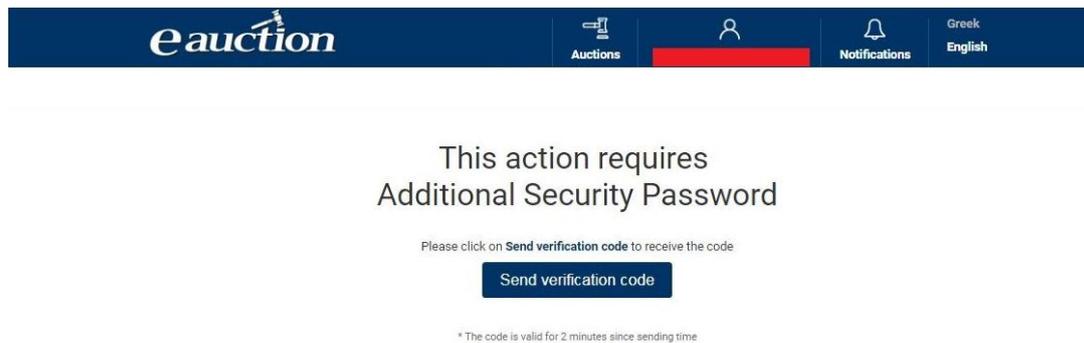
Email VAT number

Name Surname

Mobile phone Other phone

[Update](#) [Change Password](#) [Change Email](#) [Update data from TAXISnet](#) [Account Deactivation](#)

For the profile update procedure, an additional security code is required so the portal then directs to the Additional Security Code Page. This is an integer six-digit number sent to the registered Candidate Bidder's mobile number used in IL.SY.PLEIS. As shown below, the registered Candidate Bidder clicks on the "Send Verification code" tab.



This action requires
Additional Security Password

Please click on **Send verification code** to receive the code

[Send verification code](#)

* The code is valid for 2 minutes since sending time

The security code is valid for 2 minutes since sending time. If this timeframe elapses, the registered Candidate Bidder is required to request a new security code having valid again for 2 minutes as well.

The registered Candidate Bidder enters the security code in the relevant field of the new page and then clicks on the "Confirm Password" tab, as shown below:

This action requires Additional Security Password

Please enter the code you received with sms

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. By clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

NOTE

The registered Candidate Bidder may ask that the Additional Security Password is sent, instead of their mobile phone number, to the other phone used when registering. Clicking on “Request a new code via phone call to your other phone number”, as shown below, the Candidate Bidder will receive a phone call to their other phone and the Additional Security Password will be then voiced.

This action requires Additional Security Password

Please enter the code you received with sms

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

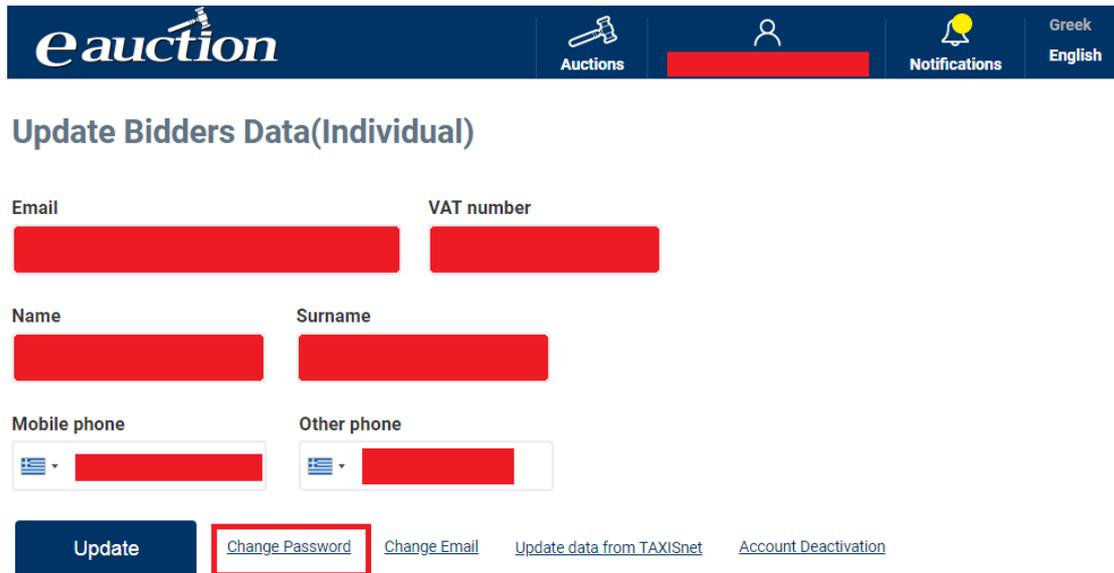
* The code is valid for 2 minutes since sending time

Finally, the profile update is successfully completed and the message on screen appears as follows:

Your account update was successfully completed.

B. Password Change

The potential Candidate Bidder, either as an individual or a legal entity, while logged may change their password clicking on the relevant field.

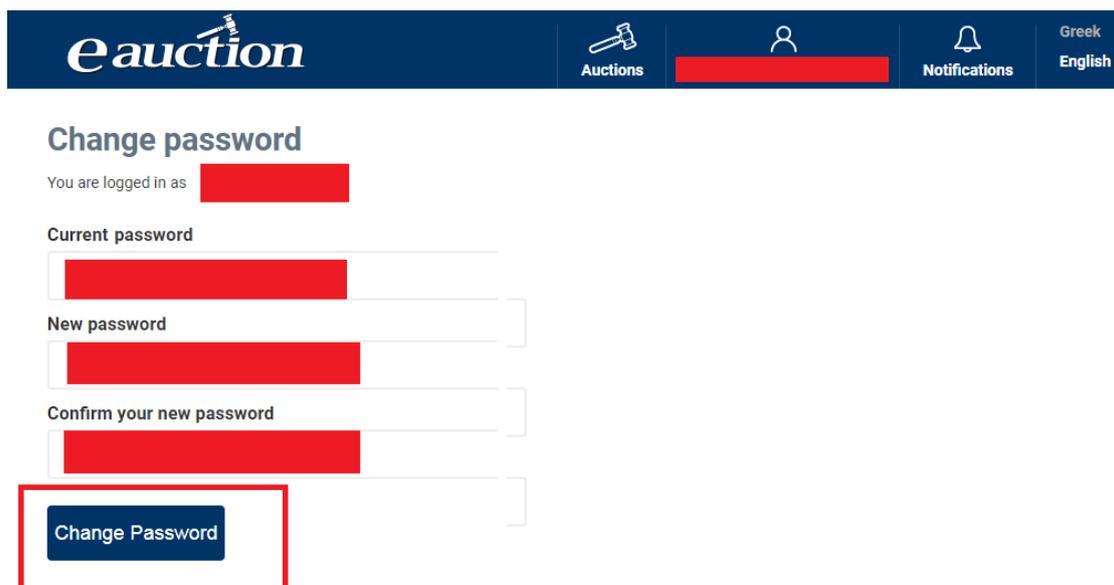


Email VAT number

Name Surname

Mobile phone Other phone

The screen changes and the registered Candidate Bidder is to enter their Current Code, enter and confirm their new password and then click on the “Change Password” tab as shown below.



Change password

You are logged in as

Current password

New password

Confirm your new password

For the profile update procedure, an additional security code is required so the portal

then directs to the Additional Security Code Page. This is an integer six-digit number sent to the registered Candidate Bidder's mobile number used in IL.SY.PLEIS. As shown below, the registered Candidate Bidder clicks on the "Send Verification code" tab.



This action requires Additional Security Password

Please click on **Send verification code** to receive the code

Send verification code

* The code is valid for 2 minutes since sending time

The security code is valid for 2 minutes since sending time. If this timeframe elapses, the registered Candidate Bidder is required to request a new security code having valid again for 2 minutes as well.

The registered Candidate Bidder enters the security code in the relevant field of the new page and then clicks on the "Confirm Password" tab, as shown below:



This action requires Additional Security Password

Please enter the code you received with sms

Confirm Password

[Send new code via SMS](#)

[Receive a new code via phone call](#)

[Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. Clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

NOTE

The registered Candidate Bidder may ask that the Additional Security Password is sent, instead of their mobile phone number, to the other phone used when registering. Clicking on "Request a new code via phone call to your other phone number", as shown below, the Candidate Bidder will receive a phone call to their other phone and the Additional Security Password will be then voiced.

This action requires Additional Security Password

Please enter the code you received with sms

Confirm Password

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

[Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Finishing the procedure, the profile update is successfully completed and the message on screen appears as follows:

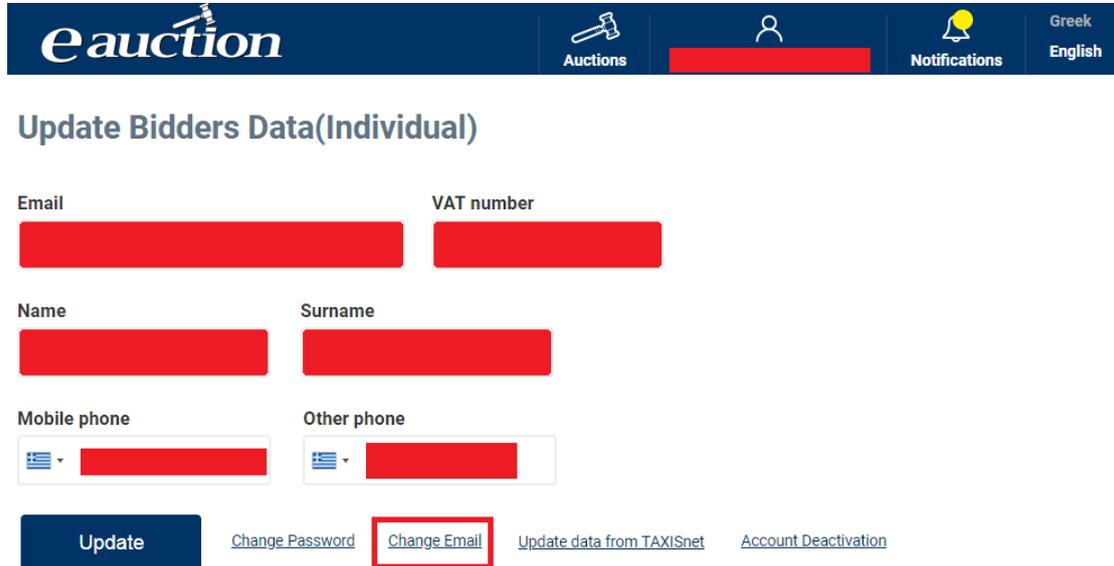
Change password

You are logged in as 

Your password has changed.

C. Email Change

The potential Candidate Bidder, while logged, may change their password clicking on the relevant field.



Update Bidders Data(Individual)

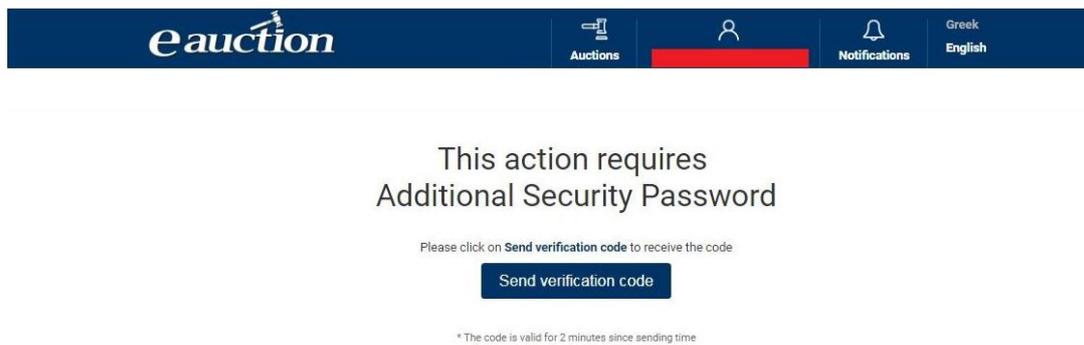
Email VAT number

Name Surname

Mobile phone Other phone

[Update](#) [Change Password](#) [Change Email](#) [Update data from TAXISnet](#) [Account Deactivation](#)

an additional security code is required so the portal then directs to the Additional Security Code Page. This is an integer six-digit number sent to the registered Candidate Bidder's mobile number used in IL.SY.PLEIS. As shown below, the registered Candidate Bidder clicks on the "Send Verification code" tab.



**This action requires
Additional Security Password**

Please click on [Send verification code](#) to receive the code

[Send verification code](#)

* The code is valid for 2 minutes since sending time

The security code is valid for 2 minutes since sending time. If this timeframe elapses, the registered Candidate Bidder is required to request a new security code having valid again for 2 minutes as well.

The registered Candidate Bidder enters the security code in the relevant field of the new page and then clicks on the "Confirm Password" tab, as shown below:

This action requires Additional Security Password

Please enter the code you received with sms

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. Clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

NOTE

The registered Candidate Bidder may ask that the Additional Security Password is sent, instead of their mobile phone number, to the other phone used when registering. Clicking on “Request a new code via phone call to your other phone number”, as shown below, the Candidate Bidder will receive a phone call to their other phone and the Additional Security Password will be then voiced.

This action requires Additional Security Password

Please enter the code you received with sms

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

After the code being entered, the system messages as follows.



Change Email

You are logged in as [REDACTED]

Instructions for changing your current email have been sent to your new e-mail.
The hyperlink contained will be valid for 60 minutes since the time it was sent.

An email is sent to the new address.

eAuction - Change emailinstructions

In order to complete your email change, mobile validation is needed.

Click [here](#) to change your email or copy below URL to your browser

<https://training.eauction.gr/Account/ConfirmEmail?userId=ftE%2FM6%2BH23hbjamZutQGUtdOx0VGWT3yONbQzG4Xnm%2FXyvSo1Nr8Ng%3D%3D&code=ILqbp7%2Bt97H9IX14Aelh1JiFjoRmmE1HI6L6ZLh0fwa1rc5GwaRW7wycc2eah6%2BlpOr5f13DERNdJY8n2zHi13LUE412MumbTP%2FTulinubYW5ZVp4yjdWNBQFRbBzJb7iJKQI57pHModpVWmDtl16ZF4CD%>

Yours sincerely,

e-Auction Service Support Team

an additional security code is required so the portal then directs to the Additional Security Code Page. This is an integer six-digit number sent to the registered Candidate Bidder's mobile number used in IL.SY.PLEIS. As shown below, the registered Candidate Bidder clicks on the "Send Verification code" tab.



This action requires
Additional Security Password

Please click on **Send verification code** to receive the code

[Send verification code](#)

* The code is valid for 2 minutes since sending time

The security code is valid for 2 minutes since sending time. If this timeframe elapses, the registered Candidate Bidder is required to request a new security code having valid again for 2 minutes as well.

The registered Candidate Bidder enters the security code in the relevant field of the new page and then clicks on the "Confirm Password" tab, as shown below:

This action requires Additional Security Password

Please enter the code you received with sms

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. Clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

NOTE

The registered Candidate Bidder may ask that the Additional Security Password is sent, instead of their mobile phone number, to the other phone used when registering. Clicking on “Request a new code via phone call to your other phone number”, as shown below, the Candidate Bidder will receive a phone call to their other phone and the Additional Security Password will be then voiced.

This action requires Additional Security Password

Please enter the code you received with sms

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

 [Request a new code via phone call to your other phone number](#)

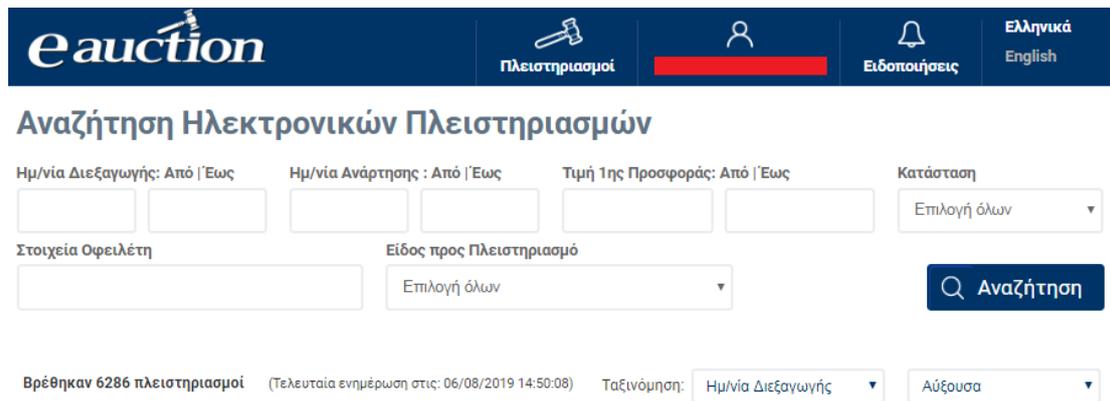
* The code is valid for 2 minutes since sending time

When procedure is finished, the email is successfully changed.

5. Auction Search

5.1 General Issues

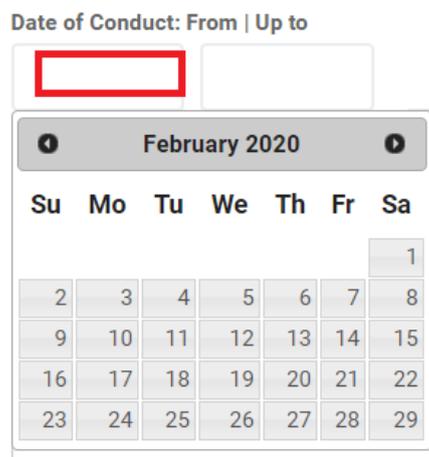
After successfully logging in the IL.SY.PLEIS portal, the registered Candidate Bidder is directed to the IL.SY.PLEIS Home Page.



The screenshot shows the search interface of the e auction portal. At the top, there is a navigation bar with the e auction logo, a gavel icon labeled "Πλειστηριασμοί", a user profile icon, a bell icon labeled "Ειδοποιήσεις", and language options "Ελληνικά" and "English". Below the navigation bar, the main heading is "Αναζήτηση Ηλεκτρονικών Πλειστηριασμών". The search form includes several input fields: "Ημ/νία Διεξαγωγής: Από | Έως", "Ημ/νία Ανάρτησης: Από | Έως", "Τμή 1ης Προσφοράς: Από | Έως", and "Κατάσταση" (with a dropdown menu set to "Επιλογή όλων"). There are also fields for "Στοιχεία Οφειλέτη" and "Είδος προς Πλειστηριασμό" (with a dropdown menu set to "Επιλογή όλων"). A blue search button labeled "Αναζήτηση" is positioned to the right of the form. At the bottom of the form, it displays "Βρέθηκαν 6286 πλειστηριασμοί (Τελευταία ενημέρωση στις: 06/08/2019 14:50:08)", "Ταξινόμηση:" with a dropdown menu set to "Ημ/νία Διεξαγωγής", and another dropdown menu set to "Αύξουσα".

The registered Candidate Bidder can browse and search for information on electronic auctions based on:

- The Auction Date:
 1. Setting the Start Date (from) by clicking on the left blank of the “Date of Conduct: From | To ” and then choosing the Start Date from the pop-up calendar, as show below:



The screenshot shows a date selection interface. At the top, it says "Date of Conduct: From | Up to". Below this, there are two input fields. The left input field is highlighted with a red rectangle. A calendar pop-up is displayed below the input fields, showing the month of February 2020. The calendar has a header with "February 2020" and navigation arrows. The days of the week are listed as "Su", "Mo", "Tu", "We", "Th", "Fr", "Sa". The dates are arranged in a grid: 1 (Su), 2 (Mo), 3 (Tu), 4 (We), 5 (Th), 6 (Fr), 7 (Sa), 8 (Su), 9 (Mo), 10 (Tu), 11 (We), 12 (Th), 13 (Fr), 14 (Sa), 15 (Su), 16 (Mo), 17 (Tu), 18 (We), 19 (Th), 20 (Fr), 21 (Sa), 22 (Su), 23 (Mo), 24 (Tu), 25 (We), 26 (Th), 27 (Fr), 28 (Sa), 29 (Su).

2. Similarly setting the End Date by clicking on the right blank of the “Date of Conduct: From | To ” and choosing the End Date from the pop-up calendar, as shown below:

Date of Conduct: From | Up to

February 2020							
Su	Mo	Tu	We	Th	Fr	Sa	
							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	

3. Finally clicking on the  tab .

- The Date of Posting

1. Setting the Start Date (from) by clicking on the left blank of the “Date of Posting: From | To ” and then choosing the Start Date from the pop-up calendar, as show below:

Date of Posting: From | Up to

August 2019							
Su	Mo	Tu	We	Th	Fr	Sa	
					1	2	3
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

2. Similarly setting the End Date by clicking on the right blank of the “Date of Posting: From | To ” and choosing the End Date from the pop-up calendar, as shown below:

Date of Posting: From | Up to

August 2019

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

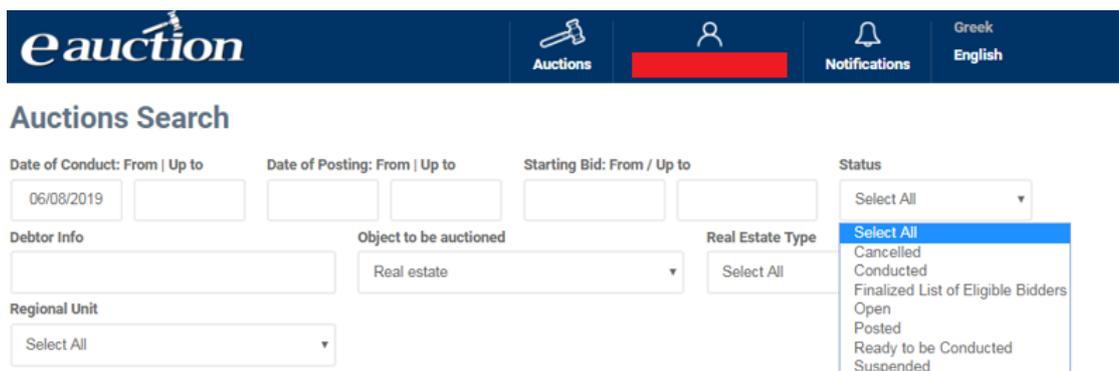
3. Finally clicking on the  tab .

- The Starting Bid, optionally setting a minimum and/or a maximum bid in the left and right fields of the “Starting Bid From | To” option respectively, as shown below:

Starting Bid: From / Up to

and then clicking then on the  tab

- The Status of the Auction , that is Cancelled, Conducted, Finalized List of Eligible Bidders, Open, Posted, Ready to be Conducted, Suspended as follows:



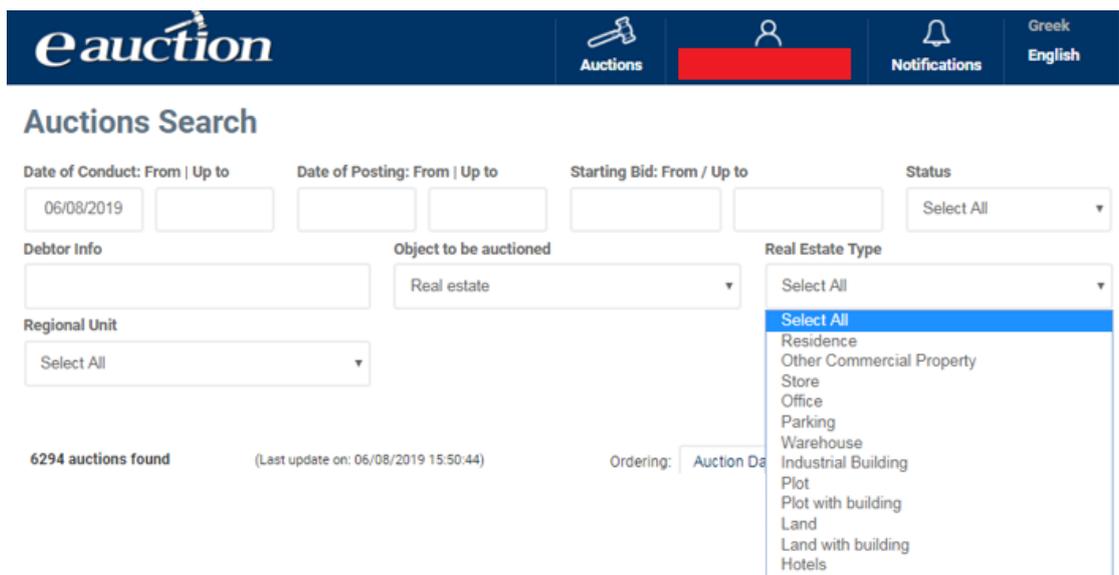
- The Debtor’s data, entering the Debtor’s surname or tax number in the “Debtor Info” field:

Debtor Name & Surname

and then clicking on the  tab

- The Object to be auctioned, that is Real Estate, Mobile, Other.
 - Choosing “Real Estate”, the options are:
 - ✓ Residence
 - ✓ Other Commercial Property
 - ✓ Store
 - ✓ Office
 - ✓ Parking
 - ✓ Warehouse
 - ✓ Industrial Building
 - ✓ Plot
 - ✓ Plot with Building
 - ✓ Land
 - ✓ Land with Building
 - ✓ Hotel

as shown below:



The screenshot displays the 'Auctions Search' page on the e auction website. The header includes the e auction logo, navigation icons for Auctions, a user profile, Notifications, and language options (Greek, English). The search filters include:

- Date of Conduct: From | Up to (06/08/2019)
- Date of Posting: From | Up to
- Starting Bid: From / Up to
- Status: Select All
- Debtor Info
- Object to be auctioned: Real estate
- Real Estate Type: Select All (dropdown menu is open showing options: Residence, Other Commercial Property, Store, Office, Parking, Warehouse, Industrial Building, Plot, Plot with building, Land, Land with building, Hotels)
- Regional Unit: Select All

At the bottom, it shows '6294 auctions found' (Last update on: 06/08/2019 15:50:44) and an 'Ordering: Auction Date' option.

and then choosing from the “Regional Unit” tab:

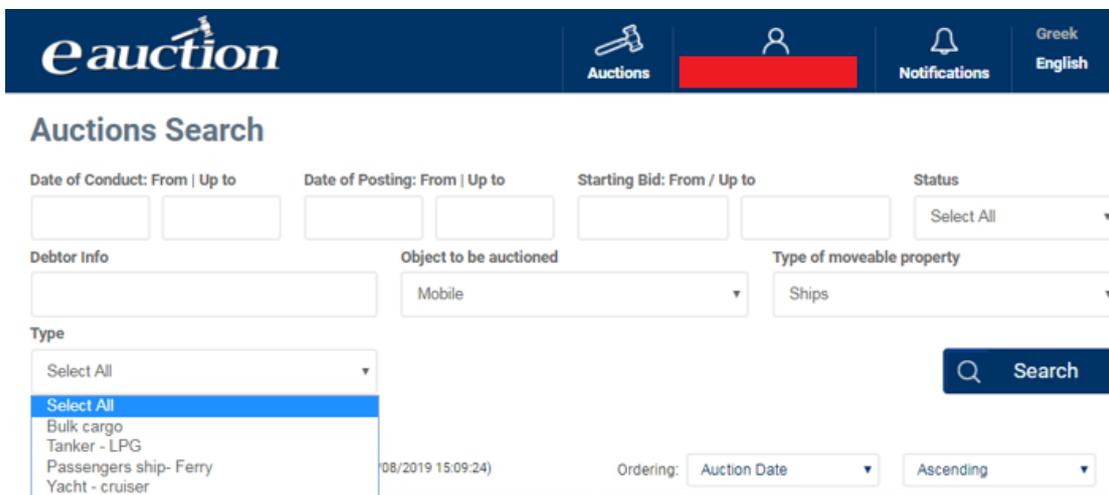
- ✓ Περιφέρεια Ανατολικής Μακεδονίας & Θράκης
- ✓ Περιφέρεια Αττικής
- ✓ Περιφέρεια Βορείου Αιγαίου
- ✓ Περιφέρεια Δυτικής Ελλάδας
- ✓ Περιφέρεια Ηπείρου
- ✓ Περιφέρεια Θεσσαλίας
- ✓ Περιφέρεια Ιονίων Νήσων
- ✓ Περιφέρεια Κεντρικής Μακεδονίας
- ✓ Περιφέρεια Κρήτης
- ✓ Περιφέρεια Νοτίου Αιγαίου
- ✓ Περιφέρεια Πελοποννήσου
- ✓ Περιφέρεια Στερεάς Ελλάδας

The option “Municipality” is then activated.

- Choosing “Mobile”, the options are:

- ✓ Ships and then the “Type”:
- ✓ Bulk Cargo
- ✓ Tanker – LPG
- ✓ Passenger ship – Ferry
- ✓ Yacht – Cruiser
- ✓ Other types of moveable property

as shown below



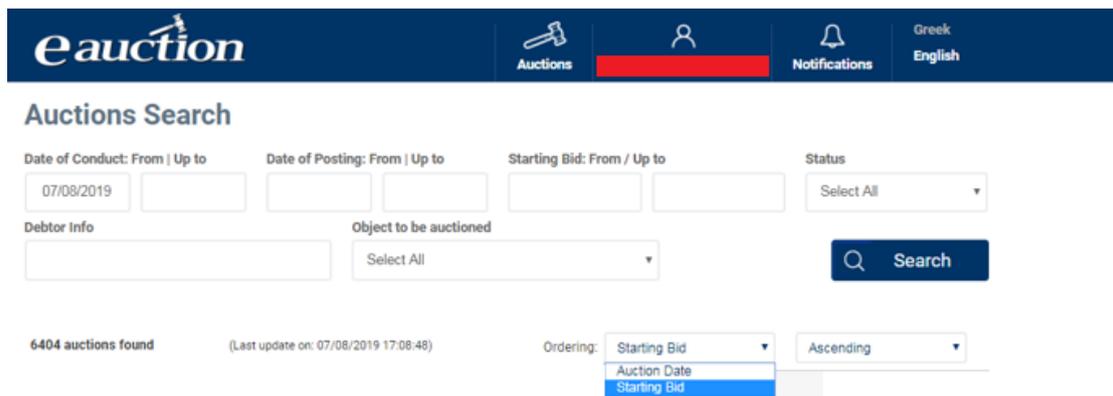
The screenshot displays the 'Auctions Search' interface. At the top, there is a navigation bar with the 'eauction' logo, 'Auctions', a user profile icon, 'Notifications', and language options 'Greek' and 'English'. Below the navigation bar, the search filters are organized as follows:

- Date of Conduct:** From | Up to (two empty input fields)
- Date of Posting:** From | Up to (two empty input fields)
- Starting Bid:** From / Up to (two empty input fields)
- Status:** Select All (dropdown menu)
- Debtor Info:** (empty input field)
- Object to be auctioned:** Mobile (dropdown menu)
- Type of moveable property:** Ships (dropdown menu)
- Type:** Select All (dropdown menu, currently open showing options: Bulk cargo, Tanker - LPG, Passengers ship- Ferry, Yacht - cruiser)
- Search:** Search button
- Ordering:** Auction Date (dropdown menu)
- Ascending:** Ascending (dropdown menu)

Information on each auction entry includes:

- The Auction's Current Status (Cancelled, Conducted, Finalized list of Eligible Bidders, Open, Posted, Ready to be Conducted, Suspended)
- The Auction Date and Time
- The Debtor's Company name or Name and Surname
- The Hastener's Company Name / or Name and Surname
- The Asset Type
- The Starting Bid
- The Posting Date
- The Auction Unique Code (If it is part of a multiple auction, both the codes of the main entry and its part are shown)

Auction entries may be sorted in either ascending or descending order by The Auction Date or the Starting Bid.



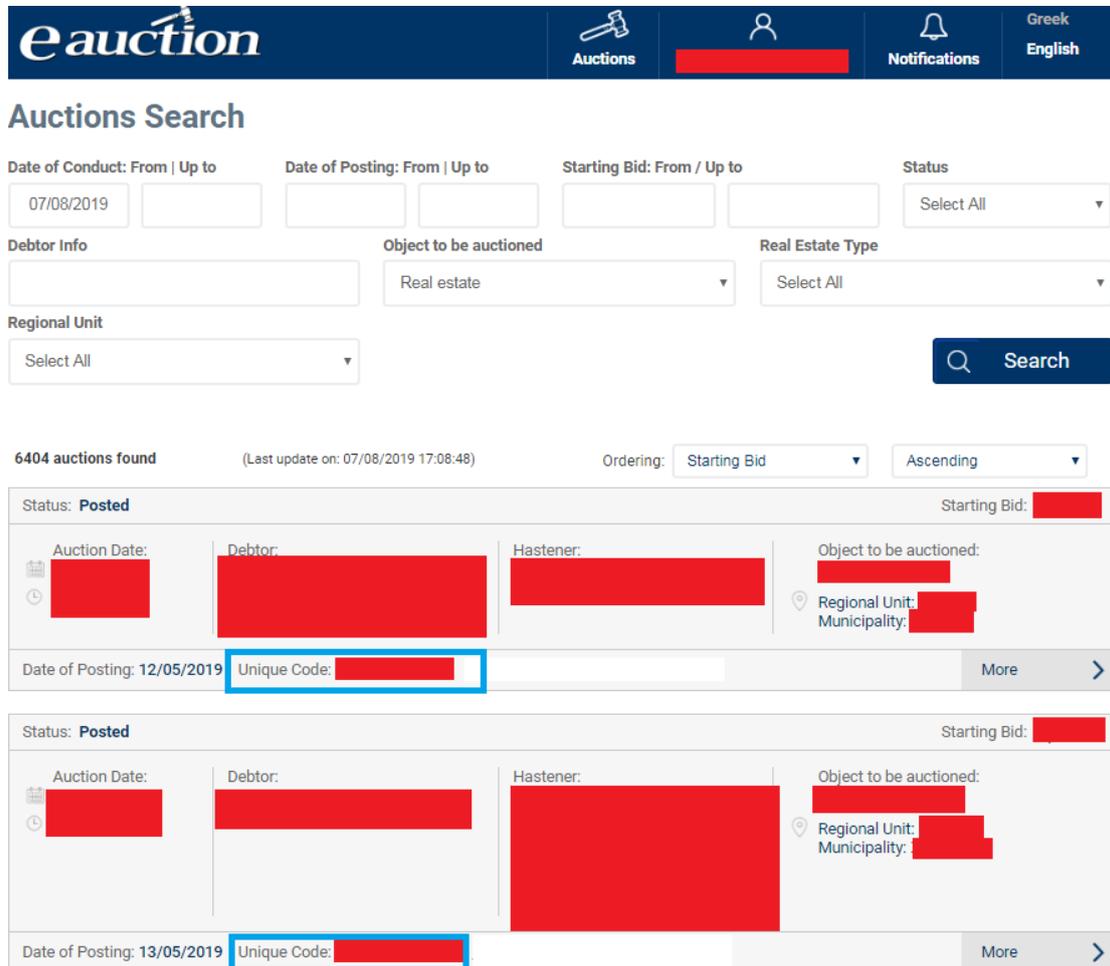
Given the number of auction entries, there may be more than one auction pages. The registered Candidate Bidder can browse all pages by clicking on the option at the end of the "Auctions" page, as shown below:



5.2 Simple and Multiple Auctions

5.2.1 Simple Auction

A simple auction consists of one object (real estate, mobile or other).



The screenshot displays the eAuction search interface. At the top, there is a navigation bar with the eAuction logo, 'Auctions', a user profile icon, 'Notifications', and language options for 'Greek' and 'English'. Below this is the 'Auctions Search' section with various filters: 'Date of Conduct: From | Up to' (07/08/2019), 'Date of Posting: From | Up to', 'Starting Bid: From / Up to', 'Status' (Select All), 'Debtor Info', 'Object to be auctioned' (Real estate), 'Real Estate Type' (Select All), and 'Regional Unit' (Select All). A 'Search' button is located on the right. Below the filters, it shows '6404 auctions found' (Last update on: 07/08/2019 17:08:48) and 'Ordering: Starting Bid' and 'Ascending'. Two auction results are shown, each with a 'Status: Posted' and 'Starting Bid' field. The first result has a 'Date of Posting: 12/05/2019' and a 'Unique Code' field highlighted with a blue box. The second result has a 'Date of Posting: 13/05/2019' and a 'Unique Code' field highlighted with a blue box. Both results include fields for 'Auction Date', 'Debtor', 'Hastener', 'Object to be auctioned', 'Regional Unit', and 'Municipality'.

Information on each auction entry includes:

- The Auction's Current Status (Cancelled, Conducted, Finalized list of Eligible Bidders, Open, Posted, Ready to be Conducted, Suspended)
- The Auction Date and Time
- The Debtor's Company name or Name and Surname
- The Hastener's Company Name / or Name and Surname
- The Asset Type
- The Starting Bid
- The Posting Date
- The Auction Unique Code

Clicking on “More”, the registered Candidate Bidder may be informed on changes related to the auction data or its status from the History Records field.

e **au**ction

 Auctions
 Notifications Greek
English

Auction Details

Status: **Posted**

Date of Conduction	Date of Posting	Starting Bid
	31/07/2019 14:22:01	

Object to be auctioned	Characteristics
Real estate	

Debtor's Name and Surname	Debtor's VAT Number

Hastener	Hastener's VAT number

Publication Date	Unique Code	Hyperlink of E.T.A.A. - T.A.N.
31/07/2019		

Auction Employee	Address	Phone	E-mail

Relevant docs

Related Document	↓	
Related Document2	↓	

Remarks

Application form
☆ Add to my list

History Records

31/07/2019 14:33		Auction data / status changed
31/07/2019 14:24		Auction data / status changed
31/07/2019 14:22		Auction data / status changed

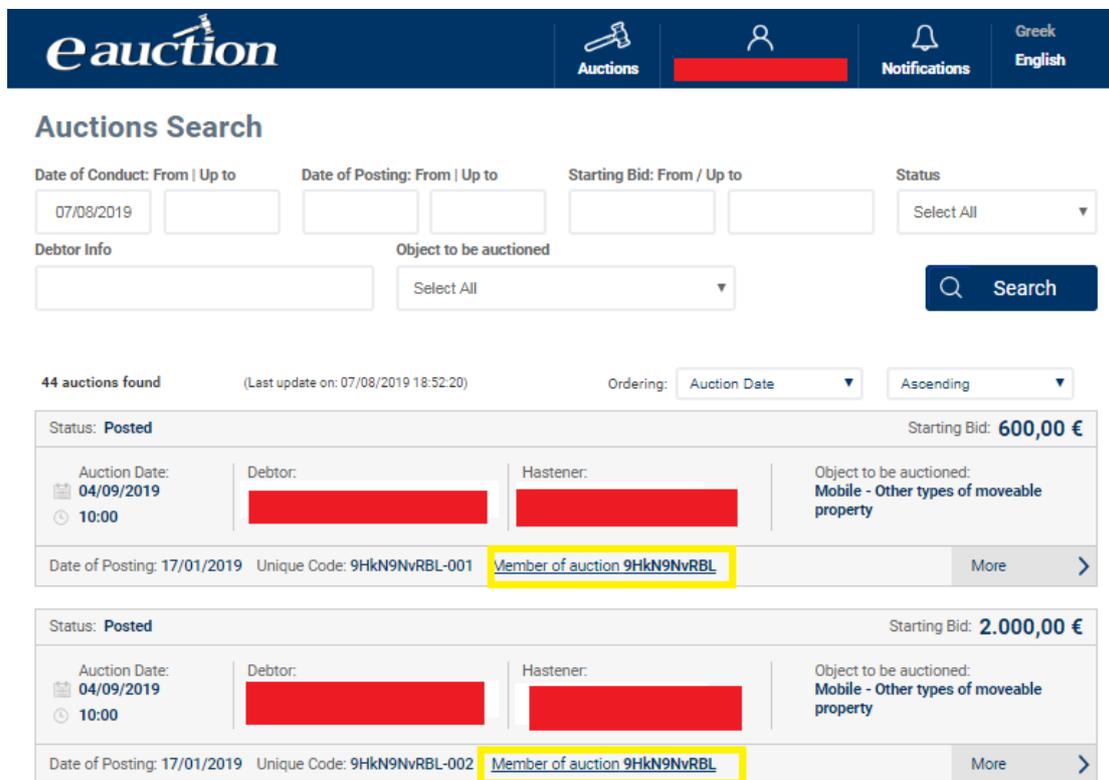
5.2.2 Multiple Auction

A multiple auction consists of more than one objects-members (real estate, mobile or other). Search results only show members of the multiple auction.

Information on each auction entry may include:

- The Auction's Current Status (Cancelled, Conducted, Finalized list of Eligible Bidders, Open, Posted, Ready to be Conducted, Suspended)
- The Auction Date and Time
- The Debtor's Company name or Name and Surname
- The Hastener's Company Name / or Name and Surname
- The Asset Type
- The Starting Bid
- The Posting Date
- The Auction Unique Code. Given that it is part of a multiple auction, both the codes of the main entry and its member are shown.

Clicking on the shown below



Auctions Search

Date of Conduct: From | Up to: | Date of Posting: From | Up to: | Starting Bid: From / Up to: | Status:

Debtor Info: | Object to be auctioned:

44 auctions found (Last update on: 07/08/2019 18:52:20) Ordering:

Status: Posted		Starting Bid: 600,00 €	
Auction Date: 04/09/2019 10:00	Debtor: <input type="text"/>	Hastener: <input type="text"/>	Object to be auctioned: Mobile - Other types of moveable property
Date of Posting: 17/01/2019	Unique Code: 9HkN9NvRBL-001	Member of auction 9HkN9NvRBL	<input type="button" value="More"/>

Status: Posted		Starting Bid: 2.000,00 €	
Auction Date: 04/09/2019 10:00	Debtor: <input type="text"/>	Hastener: <input type="text"/>	Object to be auctioned: Mobile - Other types of moveable property
Date of Posting: 17/01/2019	Unique Code: 9HkN9NvRBL-002	Member of auction 9HkN9NvRBL	<input type="button" value="More"/>

the system redirects to the main auction

Auction Details

Date of Conduction

04/09/2019 10:00

Date of Posting

17/01/2019 10:21:49

Object to be auctioned

Mobile

Characteristics

Other types of moveable property

Debtor's Name and Surname

[REDACTED]

Debtor's VAT Number

[REDACTED]

Hastener

[REDACTED]

Hastener's VAT number

[REDACTED]

Publication Date

04/01/2019

Unique Code

9HkN9NvRBL

Hyperlink of E.T.A.A. - T.A.N.

[REDACTED]

Auction Employee

[REDACTED]

Address

[REDACTED]

Phone

[REDACTED]

E-mail

[REDACTED]

Relevant docs

Related Document



[REDACTED]

Remarks

Τα παραπάνω στοιχεία αναφέρονται σε χωριστό πλειστηριασμό των περισσότερων κινητών που έχουν κατασχεθεί με την υπ αριθμ. 3301/2-1-2019 κατασχετήρια έκθεση. Τα κινητά αυτά πλειστηριάζονται ταυτόχρονα, την ίδια ημέρα και ώρα, με διαφορετική τιμή της προσφοράς και ιδιαίτερα για κάθε κινητό κατακύρωση. Οι υποψήφιοι πλειοδότες υποβάλλουν χωριστή προσφορά για κάθε ένα από τα πλειστηριαζόμενα κινητά, αφού δηλώσουν συμμετοχή στον πλειστηριασμό του κινητού που επιθυμούν να πλειοδοτήσουν. Οι πλειστηριασμοί των περισσότερων κινητών που έχουν κατασχεθεί με την ανωτέρω κατασχετήρια έκθεση αναφέρονται κατωτέρω, στο πεδίο «Λίστα συσχετισμένων πλειστηριασμών», και φέρουν ως Μοναδικούς Κωδικούς τους ακόλουθους ως κατωτέρω. Οι υποψήφιοι πλειοδότες διατηρούν την ευχέρεια να δηλώσουν συμμετοχή σε όλους ή σε ορισμένους από τους συσχετισμένους πλειστηριασμούς. Ως εγγυοδοσία την οποία πρέπει να καταθέσει ο πλειοδότης που επιθυμεί να συμμετάσχει στον πλειστηριασμό, ορίζεται το 30% της τιμής της πρώτης προσφοράς, όπως αυτή ορίζεται κατωτέρω για κάθε κινητό που πλειστηριάζεται.

List of relative auctions

04/09/2019 10:00	9HkN9NvRBL-001	[REDACTED]	Mobile	Posted	600,00 € >
04/09/2019 10:00	9HkN9NvRBL-002	[REDACTED]	Mobile	Posted	2.000,00 € >

NOTE

There is no Starting Bid regarding the main auction. The Candidate Bidder is not to submit application for the main auction as its posting on the platform is only necessary to connect all member objects of the multiple auction.

5.1.3 Member Auction

A Member Auction is the auction that is connected to main auction as shown below

Auctions Search

Date of Conduct: From | Up to
 Date of Posting: From | Up to
 Starting Bid: From / Up to
 Status

Debtor Info
 Object to be auctioned

6414 auctions found (Last update on: 07/08/2019 19:27:31)
 Ordering:

Status: Posted		Starting Bid: 405.000,00 €	
Auction Date:  04/09/2019  10:00	Debtor: 	Hastener: 	Object to be auctioned: Real estate - Land with building  Regional Unit: Κρήτης Municipality: Χανίων
Date of Posting: 21/01/2019		Unique Code: WPS41YTxoM <input type="button" value="More"/>	
Status: Posted		Starting Bid: 131.000,00 €	
Auction Date:  04/09/2019  10:00	Debtor: 	Hastener: 	Object to be auctioned: Real estate - Residence  Regional Unit: Θεσσαλίας Municipality: Λαρισαίων
Date of Posting: 22/01/2019		Unique Code: 3eTOGeOxNY-001 Member of auction 3eTOGeOxNY <input type="button" value="More"/>	
Status: Posted		Starting Bid: 6.000,00 €	
Auction Date:  04/09/2019  10:00	Debtor: 	Hastener: 	Object to be auctioned: Real estate - Parking  Regional Unit: Θεσσαλίας Municipality: Λαρισαίων
Date of Posting: 22/01/2019		Unique Code: 3eTOGeOxNY-002 Member of auction 3eTOGeOxNY <input type="button" value="More"/>	
Status: Posted		Starting Bid: 1.500,00 €	
Auction Date:  04/09/2019  10:00	Debtor: 	Hastener: 	Object to be auctioned: Real estate - Warehouse  Regional Unit: Θεσσαλίας Municipality: Λαρισαίων

The Candidate Bidder may participate in one or more relative auctions.

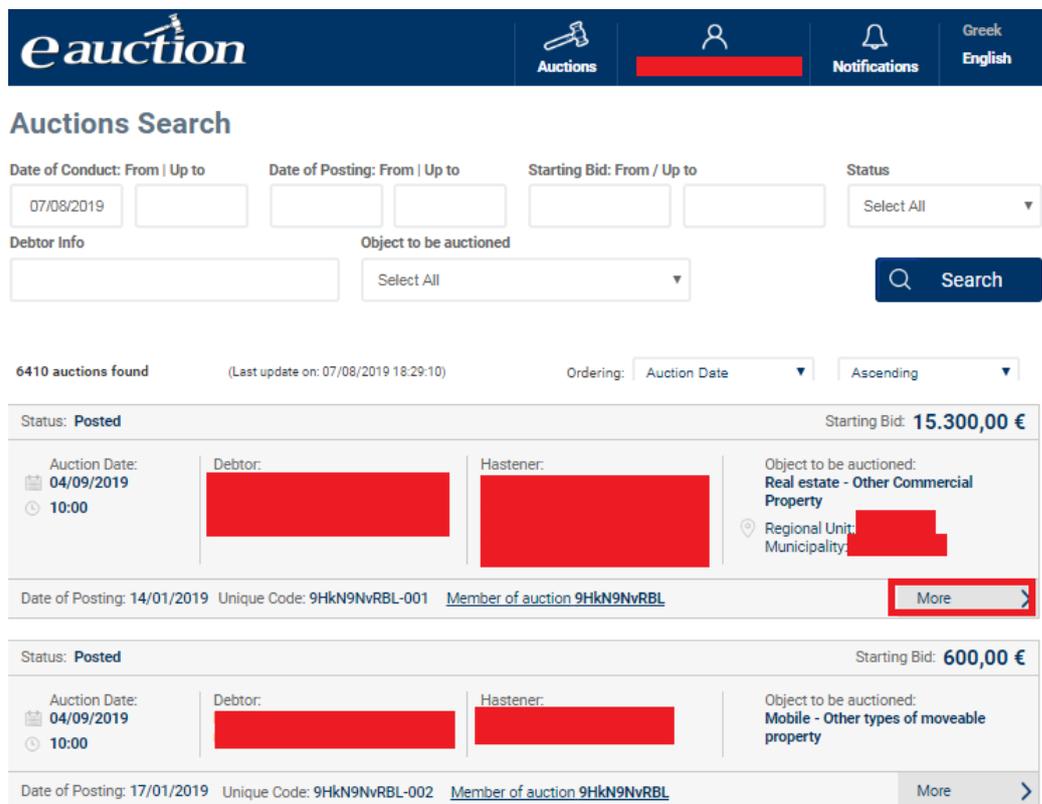
6. Choosing an Auction to Apply

6.1. Auction Data Search

On the auction list appearing on the Home Page, the Registered Candidate Bidder may choose an auction and view its data. Choosing an auction is as follows:

Step 1

The Registered Candidate Bidder finds the auction of their preference and clicks on “More”:



The screenshot shows the eAuction search interface. At the top, there is a navigation bar with the eAuction logo, a menu icon, a user profile icon, a notifications bell, and language options (Greek, English). Below the navigation bar is the 'Auctions Search' section. It features several search filters: 'Date of Conduct: From | Up to' (with a date input of 07/08/2019), 'Date of Posting: From | Up to', 'Starting Bid: From / Up to', and 'Status' (with a dropdown menu set to 'Select All'). There are also fields for 'Debtor Info' and 'Object to be auctioned' (with a dropdown menu set to 'Select All'). A 'Search' button is located to the right of these filters. Below the search filters, it indicates '6410 auctions found' and '(Last update on: 07/08/2019 18:29:10)'. There are also 'Ordering' options: 'Auction Date' and 'Ascending'. The main content area displays a list of auction results. Each result shows the status (Posted), starting bid (e.g., 15.300,00 €), auction date (04/09/2019), time (10:00), debtor name, hastener name, and object to be auctioned (e.g., Real estate - Other Commercial Property). A 'More' button is highlighted in red for the first auction result.

Step 2

The system directs to a new page where there are the following auction details:

- ✓ the current Status
- ✓ the Date and Time of Conduction
- ✓ the Date of Posting
- ✓ the Starting Bid
- ✓ the type of Object to be auctioned and its Characteristics
- ✓ the Debtor's Name, Surname and VAT Number
- ✓ the Hastener's Name, Surname/ Company Name and VAT number
- ✓ the Publication Date

- ✓ the Auction Unique Code
- ✓ the E.T.A.A-T.A.N hyperlink
- ✓ the Auction Employee Data
- ✓ the Relevant Documents

as shown below



 Auctions
 
 Notifications
 Greek
English

Auction Details

Status: **Posted**

Date of Conduction	Date of Posting	Starting Bid
	31/07/2019 14:22:01	

Object to be auctioned	Characteristics
Real estate	

Debtor's Name and Surname	Debtor's VAT Number

Hastener	Hastener's VAT number

Publication Date	Unique Code	Hyperlink of E.T.A.A. - T.A.N.
31/07/2019		

Auction Employee	Address	Phone	E-mail

Relevant docs

Related Document	↓	
Related Document2	↓	

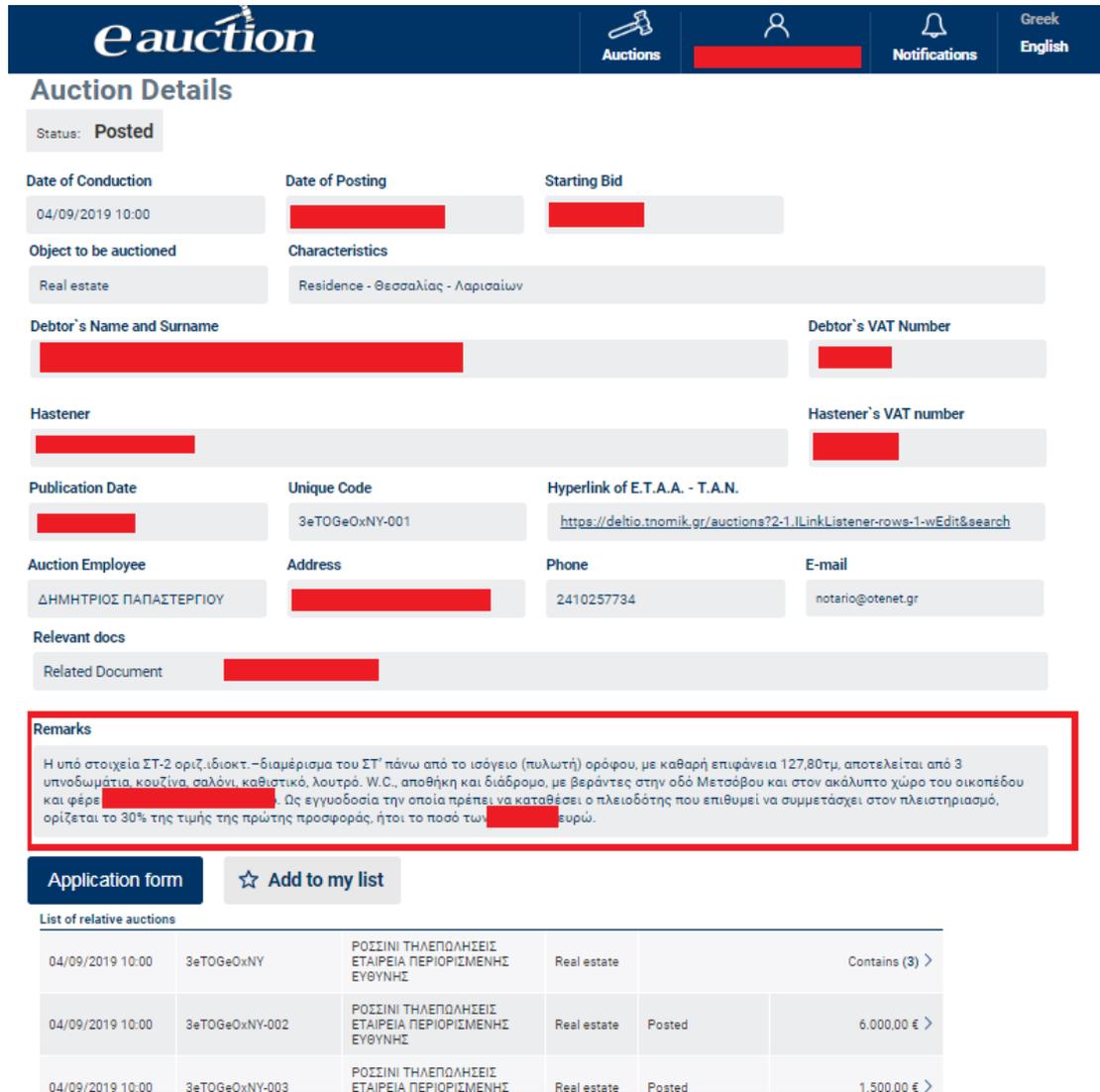
Remarks

Application form
☆ Add to my list

History Records

31/07/2019 14:33		Auction data / status changed
31/07/2019 14:24		Auction data / status changed
31/07/2019 14:22		Auction data / status changed

In case of a Member Auction, apart from the data mentioned above, the Candidate Bidder may have additional information regarding the auction in the “Remarks” field while the List of relative auctions is shown is shown:



Auction Details

Status: **Posted**

Date of Conduction: 04/09/2019 10:00

Date of Posting: [REDACTED]

Starting Bid: [REDACTED]

Object to be auctioned: Real estate

Characteristics: Residence - Θεσσαλίας - Λαρισαίων

Debtor's Name and Surname: [REDACTED]

Debtor's VAT Number: [REDACTED]

Hastener: [REDACTED]

Hastener's VAT number: [REDACTED]

Publication Date: [REDACTED]

Unique Code: 3eTOGeOxNY-001

Hyperlink of E.T.A.A. - T.A.N.: <https://deltio.tnomik.gr/auctions72-1.LinkListener-rows-1-wEdit&search>

Auction Employee: ΔΗΜΗΤΡΙΟΣ ΠΑΠΑΣΤΕΡΓΙΟΥ

Address: [REDACTED]

Phone: 2410257734

E-mail: notario@otenet.gr

Relevant docs: Related Document [REDACTED]

Remarks

Η υπό στοιχεία ΣΤ-2 οριζ.ιδιοκτ.-διαμέρισμα του ΣΤ' πάνω από το ισόγειο (πυλωτή) ορόφου, με καθαρή επιφάνεια 127,80τμ, αποτελείται από 3 υπνοδωμάτια, κουζίνα, σαλόνι, καθιστικό, λουτρό, W.C., αποθήκη και διάδρομο, με βεράντες στην οδό Μετσόβου και στον ακάλυπτο χώρο του οικοπέδου και φέρει [REDACTED]. Ως εγγυοδοσία την οποία πρέπει να καταθέσει ο πλειοδότης που επιθυμεί να συμμετάσχει στον πλειστηριασμό, ορίζεται το 30% της τιμής της πρώτης προσφοράς, ήτοι το ποσό των [REDACTED] ευρώ.

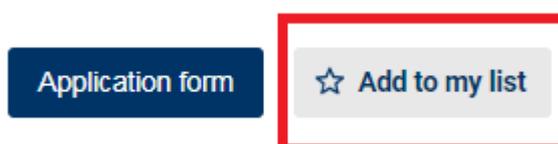
Application form **☆ Add to my list**

List of relative auctions

Date of Conduction	Unique Code	Object to be auctioned	Characteristics	Status	Starting Bid
04/09/2019 10:00	3eTOGeOxNY	ΡΟΣΣΙΝΙ ΤΗΛΕΠΩΛΗΣΕΙΣ ΕΤΑΙΡΕΙΑ ΠΕΡΙΟΡΙΣΜΕΝΗΣ ΕΥΘΥΝΗΣ	Real estate		Contains (3) >
04/09/2019 10:00	3eTOGeOxNY-002	ΡΟΣΣΙΝΙ ΤΗΛΕΠΩΛΗΣΕΙΣ ΕΤΑΙΡΕΙΑ ΠΕΡΙΟΡΙΣΜΕΝΗΣ ΕΥΘΥΝΗΣ	Real estate	Posted	6,000.00 € >
04/09/2019 10:00	3eTOGeOxNY-003	ΡΟΣΣΙΝΙ ΤΗΛΕΠΩΛΗΣΕΙΣ ΕΤΑΙΡΕΙΑ ΠΕΡΙΟΡΙΣΜΕΝΗΣ ΕΥΘΥΝΗΣ	Real estate	Posted	1,500.00 € >

The Registered Candidate Bidder may create their own auction list based on their criteria with a view to following and applying for participation in the future. The procedure is as follows

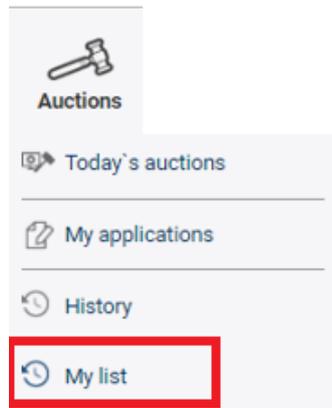
- clicks on the “Add to my list” option:



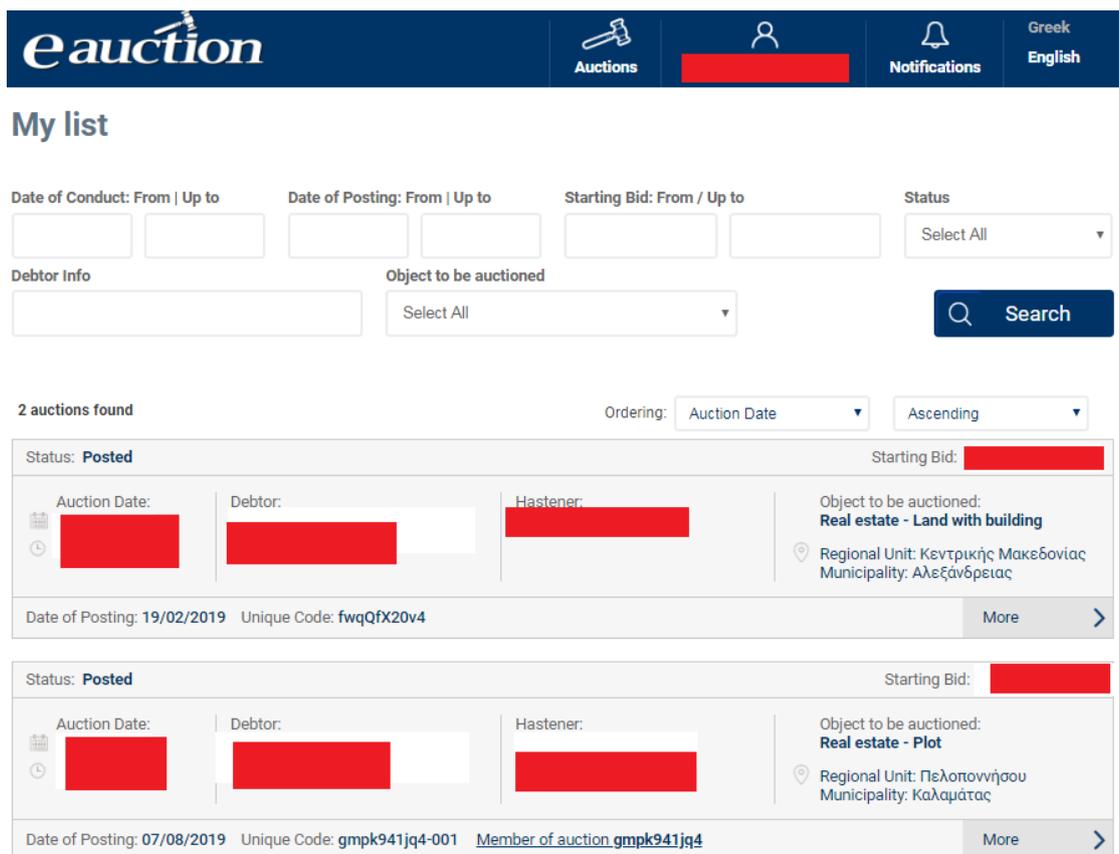
- clicks on the “Auctions” tab:



- clicks on “My list” tab :



and the list of preferred auctions of the Candidate Bidder is shown.



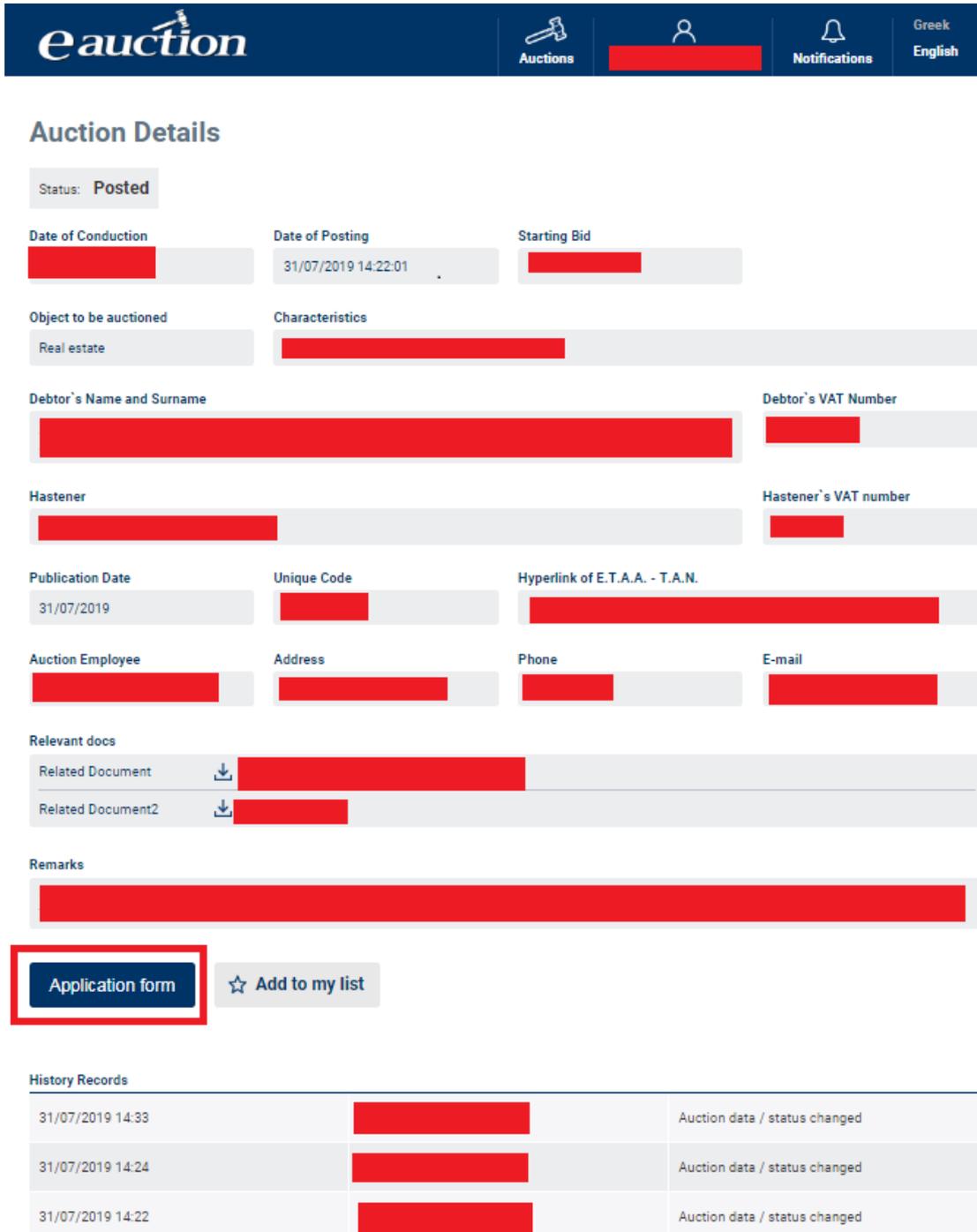
The screenshot shows the 'My list' page with the following elements:

- Header:** eauction logo, Auctions icon, user profile icon, Notifications icon, and language options (Greek, English).
- Filters:** Date of Conduct: From | Up to, Date of Posting: From | Up to, Starting Bid: From / Up to, Status (Select All), Debtor Info, Object to be auctioned (Select All), and a Search button.
- Results:** 2 auctions found. Ordering: Auction Date, Ascending.
- Auction 1:** Status: **Posted**, Starting Bid: [Redacted]. Auction Date: [Redacted], Debtor: [Redacted], Hastener: [Redacted]. Object to be auctioned: **Real estate - Land with building**. Regional Unit: Κεντρικής Μακεδονίας, Municipality: Αλεξάνδρεια. Date of Posting: 19/02/2019, Unique Code: fwqQfX20v4. More >
- Auction 2:** Status: **Posted**, Starting Bid: [Redacted]. Auction Date: [Redacted], Debtor: [Redacted], Hastener: [Redacted]. Object to be auctioned: **Real estate - Plot**. Regional Unit: Πελοποννήσου, Municipality: Καλαμάτας. Date of Posting: 07/08/2019, Unique Code: gmpk941jq4-001, Member of auction: [gmpk941jq4](#). More >

The Registered Candidate Bidder may return to their previous page by clicking on the “Auctions” tab.

6.2. Auction Application Form

The registered Candidate Bidder may apply for participation in a posted auction, prior to the time of conduct, by clicking on the “Application Form” tab:



Auction Details

Status: **Posted**

Date of Conduction: [Redacted] Date of Posting: 31/07/2019 14:22:01 Starting Bid: [Redacted]

Object to be auctioned: Real estate Characteristics: [Redacted]

Debtor's Name and Surname: [Redacted] Debtor's VAT Number: [Redacted]

Hastener: [Redacted] Hastener's VAT number: [Redacted]

Publication Date: 31/07/2019 Unique Code: [Redacted] Hyperlink of E.T.A.A. - T.A.N.: [Redacted]

Auction Employee: [Redacted] Address: [Redacted] Phone: [Redacted] E-mail: [Redacted]

Relevant docs

Related Document	↓	[Redacted]
Related Document2	↓	[Redacted]

Remarks: [Redacted]

Application form ☆ Add to my list

History Records

31/07/2019 14:33	[Redacted]	Auction data / status changed
31/07/2019 14:24	[Redacted]	Auction data / status changed
31/07/2019 14:22	[Redacted]	Auction data / status changed

The portal then directs to the “Application for Participation in an Auction” page. The Candidate Bidder clicks on the “I accept the Terms of Use” tab, and submits the application as shown below:

Application for Participation in an Auction

Auction Status **Posted****Unique Code**

sKTXJ3yN6k

Date of Conduction

26/09/2019 10:00

Object to be auctioned

Real estate

Starting Bid**Debtor's Name and Surname****Hastener**

ΟΛΓΑ ΠΕΤΡΙΔΗ

Remarks**Auction Employee's Name & Surname****Address****Phone****E-mail****▼ Procedural representative's data****+ Select Files**Note: The name of the file you select should **NOT** contain the following characters: . # % & * : < > ? / { | } I accept the [Terms of Use](#)**Submit Application**

The action of the last update is timestamped.

The registered Candidate Bidder's options until the "Submit Application" step will be thoroughly analyzed in the following pages.

6.2.1. Procedural representative's delegation

The registered Candidate Bidder may optionally by law delegate a procedural representative by clicking on the "Procedural representative's data".

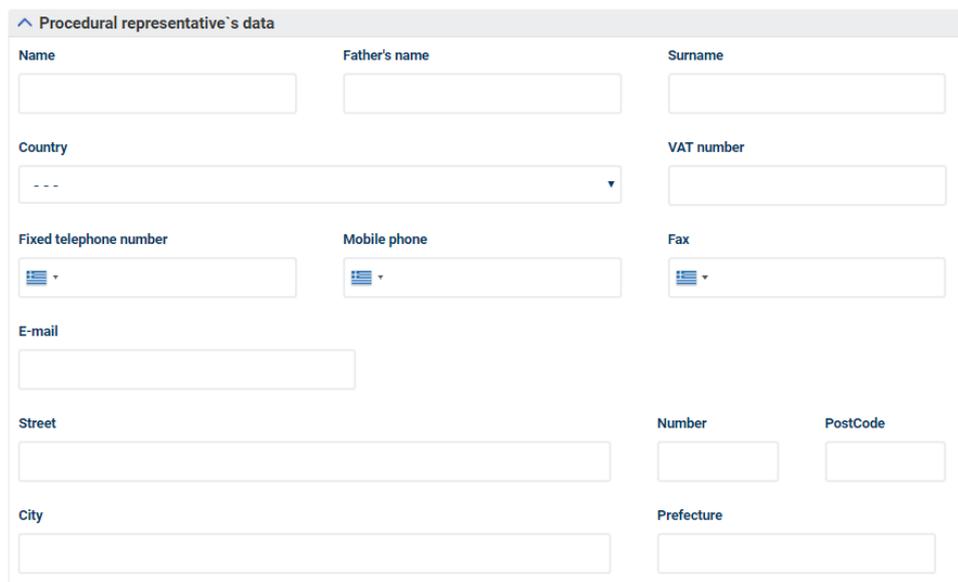
▲ Procedural representative's data

The Procedural representative's data necessary for delegation are:

- ✓ Name
- ✓ Father's Name

- ✓ Surname
- ✓ Country
- ✓ VAT Number
- ✓ Fixed Telephone Number
- ✓ Mobile Phone
- ✓ Fax
- ✓ E-mail
- ✓ Street
- ✓ Number
- ✓ Postcode
- ✓ City
- ✓ Prefecture

as shown below:



Procedural representative's data

Name	Father's name	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	VAT number	
<input type="text"/>	<input type="text"/>	
Fixed telephone number	Mobile phone	Fax
<input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail	Street	
<input type="text"/>	<input type="text"/>	
City	Number	PostCode
<input type="text"/>	<input type="text"/>	<input type="text"/>
	Prefecture	
	<input type="text"/>	

NOTE

In case the Candidate Bidder has once delegated a Procedural Representative, they may search them by Surname or VAT number and include them in their new application.

^ Procedural representative's data

Search Procedural Representative

Name Father's name Surname

Country VAT number

Fixed telephone number Mobile phone Fax

E-mail

Street Number PostCode

City Prefecture

6.2.2. Accepting the Terms of Use and Selecting Files

The registered Candidate Bidder whether optionally chooses to delegate a procedural representative or not must click on the "I accept the terms of Use" tab in order to submit the application.

I accept the [Terms of Use](#)



I accept the [Terms of Use](#)

On this page, the registered Candidate Bidder may also optionally submit any auction related documentation, by clicking on the "Select Files" tab, as shown below:

 [Select Files](#)

The application may then be submitted.

6.3.Submitting the Auction Application

6.3.1 Browsing my applications

The registered Candidate Bidder may browse through their applications where

- either the Auction Employee's approval is pending or
- or they are approved or rejected by the Auction Employee's

Procedure is as follows:

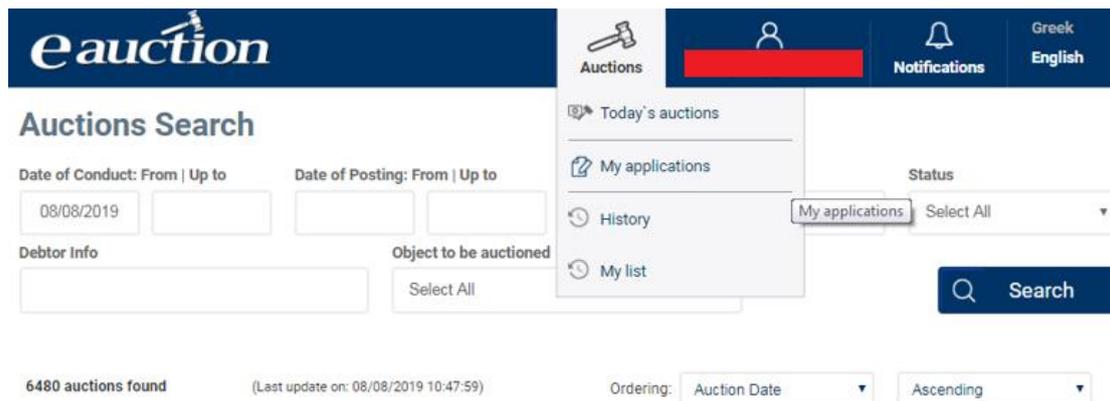
Step 1



Click on the option

Step 2

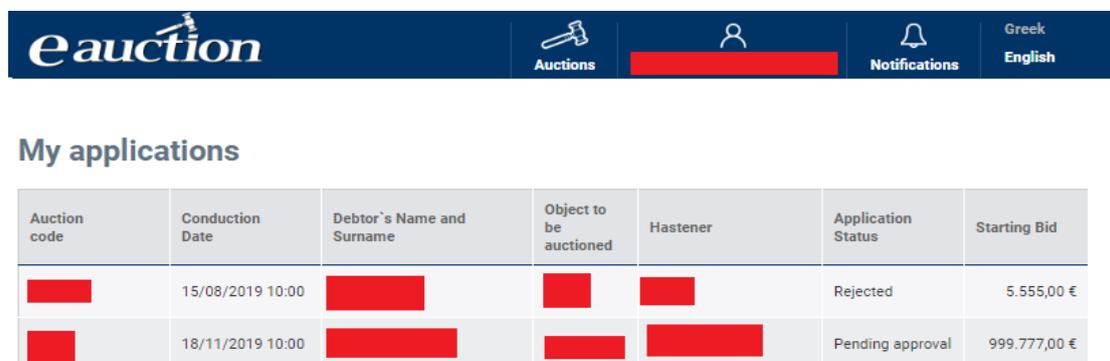
Choose My applications from the drop-down menu.



The screenshot shows the eAuction search page. The 'Auctions' menu is open, and 'My applications' is selected. The search criteria include 'Date of Conduct' (08/08/2019), 'Date of Posting', 'Debtor Info', and 'Object to be auctioned'. The search results show 6480 auctions found, last updated on 08/08/2019 10:47:59. The ordering is set to 'Auction Date' and 'Ascending'.

Step 3

Direct to the Applications list as show below:



Auction code	Conduction Date	Debtor's Name and Surname	Object to be auctioned	Hastener	Application Status	Starting Bid
[REDACTED]	15/08/2019 10:00	[REDACTED]	[REDACTED]	[REDACTED]	Rejected	5.555,00 €
[REDACTED]	18/11/2019 10:00	[REDACTED]	[REDACTED]	[REDACTED]	Pending approval	999.777,00 €

|< First < Previously Page 1 of 1 Next > Last >|

6.3.2 Managing a pending application

Pending applications are marked with *Pending Approval* in the “Application Status” field as shown in the second application shown below:



My applications

Auction code	Conduction Date	Debtor's Name and Surname	Object to be auctioned	Hastener	Application Status	Starting Bid
[REDACTED]	15/08/2019 10:00	[REDACTED]	[REDACTED]	[REDACTED]	Rejected	5.555,00 €
[REDACTED]	18/11/2019 10:00	[REDACTED]	[REDACTED]	[REDACTED]	Pending approval	999.777,00 €

|< First < Previously Page 1 of 1 Next > Last >|

The registered Candidate Bidder update or cancel their application clicking on the relative pending application. The user is then directed to the “Application for Participations in an Auction” page:

Application for Participation in an Auction

Application Status

Pending approval

Last Modified

Applied on: 08/08/2019 09:24 by [REDACTED]

Auction Status **Posted**

Unique Code

[REDACTED]

Date of Conduction

18/11/2019 10:00

Object to be auctioned

Real estate

Starting Bid

[REDACTED]

Debtor's Name and Surname

[REDACTED]

Hastener

[REDACTED]

Remarks

[REDACTED]

Auction Employee's Name & Surname

[REDACTED]

Address

[REDACTED]

Phone

[REDACTED]

E-mail

[REDACTED]

Procedural representative's data

+ Select Files

Note: The name of the file you select should **NOT** contain the following characters: . #% & *: <>? / {}

I accept the [Terms of Use](#)

Application Update

Application Cancellation

In this page the registered Candidate Bidder may

delegate a Procedural Representative and update the application clicking on the "Application Update" tab:

Application Update

and the system messages

Changes updated successfully

- cancel their application clicking on the "Application Cancellation" tab

Application Cancelation

after having in both cases clicked on the “I accept the Terms of Use” tab and/or selected files to upload.

6.3.4. Managing an Approved Application

The approved auction applications are described as “Approved” in the “Application Status” field, as shown in the first application entry below:



My applications

Auction code	Conduction Date	Debtor's Name and Surname	Object to be auctioned	Hastener	Application Status	Starting Bid
[REDACTED]	15/08/2019 10:00	[REDACTED]	[REDACTED]	[REDACTED]	Approved	5.555,00 €
[REDACTED]	18/11/2019 10:00	[REDACTED]	[REDACTED]	[REDACTED]	Pending approval	999.777,00 €

|< First < Previously Page 1 of 1 Next > Last >|

The registered Candidate Bidder may only view the auction application without being able to edit or update it, by clicking on the desired auction entry of the list. The user is directed to the Auction Application page as shown below, again without any editing option available.

Application for Participation in an Auction

Application Status

Approved

Last Modified

Applied on: 08/08/2019 10:16 by [REDACTED]

Auction Status **Finalized List of Eligible Bidders**

Unique Code

dffdf313

Date of Conduction

[REDACTED]

Object to be auctioned

Other

Starting Bid

5.555,00 €

Debtor's Name and Surname

[REDACTED]

Hastener

[REDACTED]

Remarks

[REDACTED]

Auction Employee's Name & Surname

[REDACTED]

Address

[REDACTED]

Phone

[REDACTED]

E-mail

[REDACTED]

▼ Procedural representative's data

+ Select Files

Note: The name of the file you select should NOT contain the following characters: . # % & * : < > ? / { }

6.3.5. Checking the Pending Auction Application Status

The registered Candidate Bidder, verifies the Application Status viewing it change from "Pending" to "Approved" or being sent relevant IL.SY.PLEIS notifications.

7. Third Person Authorization for Auction Participation

Authorizing a third person is uniquely processed via IL.SY.PLEIS. The third person (hereinafter the **Authorized Person**) has to be registered as a Candidate Bidder, (having followed the registration procedure in the IL.SY.PLEIS portal as mentioned before), while the registered Candidate Bidder who gives the authorization (hereinafter the **Authorizing Person**) **MUST not apply for participation in this particular auction, but should have added it in “My list” instead.**

NOTE

An Authorized person is not to act as an Authorizing Person to a new third part party interested in the same auction.

The authorization procedure is as follows:

Step 1

The Authorized Person should be registered as a Candidate Bidder, while the registered Candidate Bidder should add the auction in their favorites list “My list” without having applied for participation.

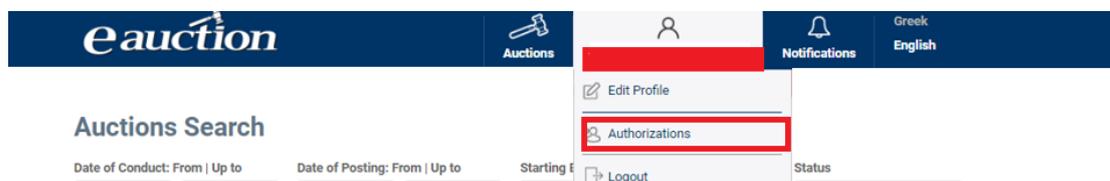
Step 2

The registered Candidate Bidder clicks on the following tab:



Step 3

On the drop-down menu, the registered Candidate Bidder clicks on “Authorizations”.



Step 4

On the new page, the registered Candidate Bidder chooses the auction they wish to give authorization for, enters the Third Person’s Country and VAT number .

Authorizations

I have authorized		I have been authorized	
Date of Conduct: From Up to	Authorized Person's VAT number	Delegation Status	
19/08/2019		Select All	
Date of Conduct	Auction	Status	Authorized
27/02/2020 10:00	Unique Code: yfd2d6w1wdf Debtor: [REDACTED] Debtor's VAT Number: [REDACTED] <i>There is no relevant application</i>	Pending Approval	Name: [REDACTED] VAT number: [REDACTED] Country: [REDACTED] Last Modified: 19/08/2019 09:09:27 <input type="button" value="Obviation"/>
 < First < Previously Page 1 of 1 Next Last			

The Registered Candidate Bidder looks up the authorizations by

- Conduction date
 - Authorized Person's VAT number
 - Delegation Status
- The Delegation Status varies as follows:
- Accepted
 - Disapproved by the authorized person
 - No authorization has been requested
 - Obviated by the Authorized person
 - Pending Approval

NOTE

The VAT number should be of a registered Candidate Bidder as mentioned above.

Step 5

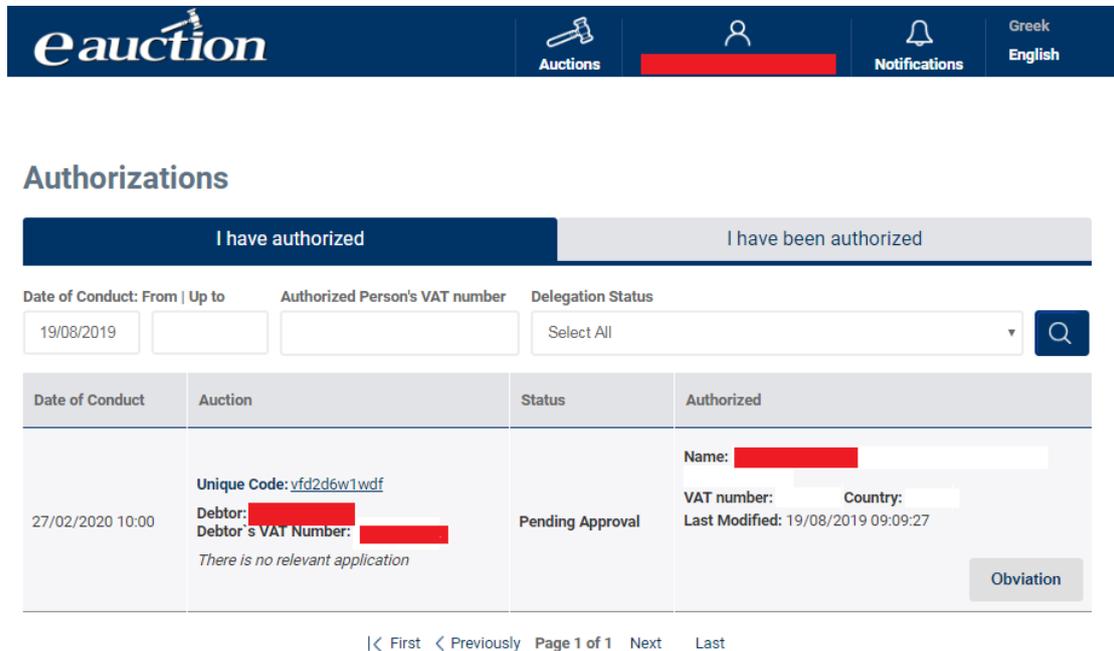
The user clicks on the "Authorization" tab and the system messages

Action Confirm
✕

Do you want to proceed with the delegation of the bidder?

Clicking on “Yes”

The auction application status changes from “No authorization has been requested” to “Pending Approval”.



Authorizations

I have authorized | I have been authorized

Date of Conduct: From | Up to 19/08/2019 | Authorized Person's VAT number | Delegation Status Select All

Date of Conduct	Auction	Status	Authorized
27/02/2020 10:00	Unique Code: vfd2d6w1wdf Debtor: [REDACTED] Debtor's VAT Number: [REDACTED] <i>There is no relevant application</i>	Pending Approval	Name: [REDACTED] VAT number: [REDACTED] Country: [REDACTED] Last Modified: 19/08/2019 09:09:27 Obviation

< First < Previously Page 1 of 1 Next Last

By the time the authorized Candidate Bidder accepts or disapproves the authorization, the “Status” changes.

- If the authorized Candidate Bidder accepts the authorization, the status changes to “Accepted” and the system messages “Relevant Application” in case the Authorized Person has applied for participation or “There is no relevant application” in case they haven’t.

Clicking on “Relevant Application”, the screen changes to that of the application.

Application for Participation in an Auction

Application Status

Pending approval

Last Modified

Applied on: 19/08/2019 09:31 by [REDACTED]

Auction Status **Posted**

Unique Code

vfd2d6w1wdf

Date of Conduction

27/02/2020 10:00

Object to be auctioned

Real estate

Starting Bid

500,00 €

Debtor's Name and Surname

[REDACTED]

Hastener

[REDACTED]

Remarks

[REDACTED]

Auction Employee's Name & Surname

[REDACTED]

Address

..

Phone

[REDACTED]

E-mail

[REDACTED]

▼ Procedural representative's data

- If the authorized Candidate Bidder declines the authorization, the "Status" changes to "Disapproved by the authorized person".

NOTE

Both the "Add to my list" and the accepted delegation actions are shown in the History Records list of the Auction Details page.

History Records

19/08/2019 09:31	[REDACTED]	Application is applied or changed
19/08/2019 09:23	[REDACTED]	Accepted delegation exists
19/08/2019 09:09	[REDACTED]	Delegation created
19/08/2019 08:53	[REDACTED]	Added in list
19/08/2019 08:52	[REDACTED]	Auction data / status changed

7.1. Revoking an Accepted Authorization

Having accepted the authorization, the registered Candidate Bidder who has authorized the third person, may then revoke the authorization as follows:

Step 1

The registered Candidate Bidder clicks on the tab:



Step 2

On the drop-down menu, the registered Candidate Bidder clicks on the “Authorizations” tab:



Step 3

On the new page, the registered Candidate Bidder chooses the auction they want to revoke the authorization for, whether the authorization has already been accepted or remains pending and then clicks on the “Obviation” option as shown below:

Authorizations

I have authorized
I have been authorized

Date of Conduct: From | Up to Authorized Person's VAT number Delegation Status

19/08/2019 Select All Q

Date of Conduct	Auction	Status	Authorized
27/02/2020 10:00	Unique Code: vfd2d6w1wdf Debtor: [REDACTED] Debtor's VAT Number: [REDACTED] <i>There is no relevant application</i>	Pending Approval	Name: [REDACTED] VAT number: <input type="text"/> Country: <input type="text"/> Last Modified: 19/08/2019 09:09:27 <div style="text-align: right; border: 2px solid red; padding: 5px; display: inline-block;">Obviation</div>

⏪ First ⏪ Previously Page 1 of 1 ⏩ Next ⏩ Last

The authorization entry is then removed from the authorization board.

8. Accepting or Disapproving an Authorization

A registered Candidate Bidder may receive an authorization by another registered Candidate Bidder as mentioned in the Third Person Authorization for Auction Participation section.

The authorized registered Candidate Bidder may accept or disapprove the authorization of the authorizing registered Candidate Bidder.

The procedure is as follows:

Step 1

The authorized registered Candidate Bidder logs in the IL.SY.PLEIS platform.

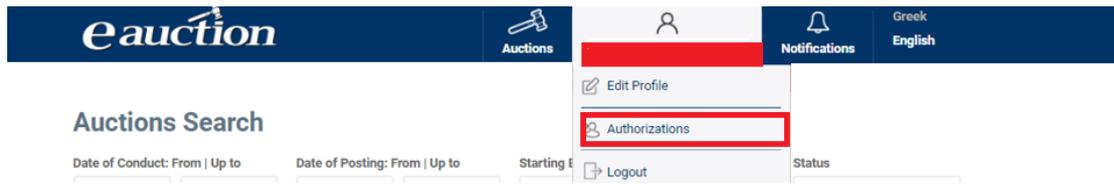
Step 2

The authorized registered Candidate Bidder clicks on the following tab:



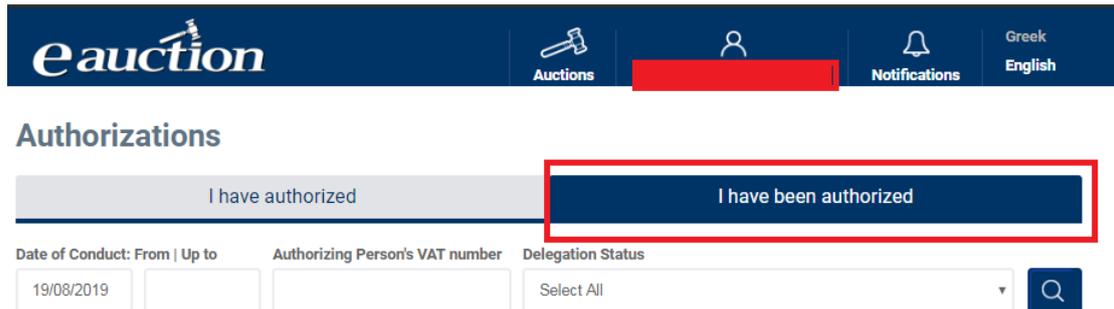
Step 3

On the pop-up menu, the registered Candidate Bidder clicks on the “Authorizations” tab.



Step 4

The authorized registered Candidate Bidder clicks on the “I have been authorized” tab.



The Registered Candidate Bidder looks up the authorizations by

- Auction date of Conduct
 - Authorized Person’s VAT number
 - Delegation Status
- The Delegation Status varies as follows:
- Accepted
 - Disapproved by the authorized person
 - No authorization has been requested
 - Obviated by the Authorized person
 - Pending Approval

In the new page, the authorized registered Candidate Bidder may view all the authorizations received, as shown below:

Authorizations

I have authorized

I have been authorized

Date of Conduct	Auction	Authorizing Person	Status
19/08/2019			Select All
27/02/2020 10:00	Unique Code: vfd2d6w1wdf Debtor: [REDACTED] Debtor's VAT Number: [REDACTED] Relevant Application	[REDACTED]	Accepted
19/10/2021 10:00	Unique Code: [REDACTED] Debtor: [REDACTED] Debtor's VAT Number: [REDACTED] <i>There is no relevant application</i>	[REDACTED]	<input type="button" value="Accept"/> <input type="button" value="Deny"/>

|< First < Previously Page 1 of 1 Next Last

Step 5

The authorized registered Candidate Bidder chooses the auction with pending authorization and may:

- accept the authorization by clicking on the option:



(the authorization "Status" is then changed to "Accepted")

- decline the authorization by clicking on the option:



(the authorization "Status" is then changed to "Disapproved by the authorized person")

Authorizations

I have authorized		I have been authorized	
Date of Conduct: From Up to	Authorizing Person's VAT number	Delegation Status	
19/08/2019		Select All	
Date of Conduct	Auction	Authorizing Person	Status
27/02/2020 10:00	Unique Code: vfd2d6w1wdf Debtor: [REDACTED] Debtor's VAT Number: [REDACTED] Relevant Application	[REDACTED]	Accepted
19/10/2021 10:00	Unique Code: [REDACTED] Debtor: [REDACTED] Debtor's VAT Number: [REDACTED] <i>There is no relevant application</i>	[REDACTED]	<input type="button" value="Accept"/> <input type="button" value="Deny"/>
 < First < Previously Page 1 of 1 Next Last			

8.1. Disapproving an Accepted Authorization

The authorizing registered Candidate Bidder may revoke the registered Candidate Bidder accepted authorization. The authorization status then changes from "Accepted" to Obviated by the Authorizing Person" as shown below:

Date of Conduct	Auction	Authorizing Person	Status
27/02/2020 10:00	Unique Code: vfd2d6w1wdf Debtor: [REDACTED] Debtor's VAT Number: [REDACTED] <i>There is no relevant application</i>	[REDACTED]	Obviated by the Authorizing Person

The action is also depicted in the History Records.

19/08/2019 11:05	[REDACTED]	Delegation was withdrawn
------------------	------------	--------------------------

9. Conduction of an Auction

In this section, it is analyzed the procedure of an auction where:

- the participation is with no authorization to a third person and the application is accepted by the Auction Employee
- the participation is by an authorized Candidate Bidder and the application is accepted by the Auction Employee

9.1. Finding an Auction to be Conducted

The Candidate Bidder may access the Auction in Conduct page before the starting time, during the auction or after the end of the auction for the current day.

An accepted application for participation, obviously entails the access to the real-time auctioning page before the auction has started or ended. The procedure is as follows:

Step 1

The Candidate Bidder logs in the IL.SY.PLEIS portal.

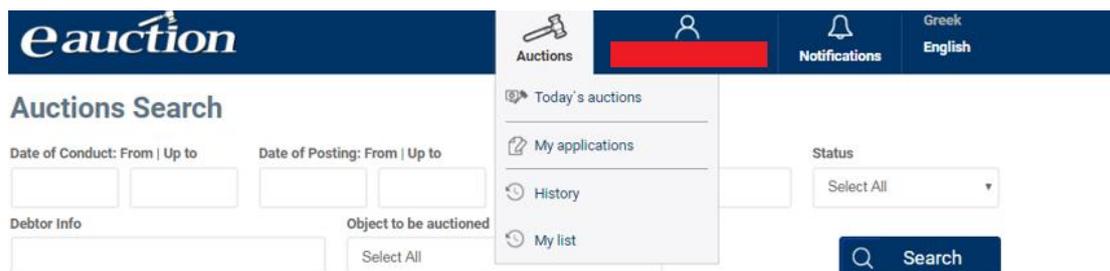
Step 2



They click on the option.

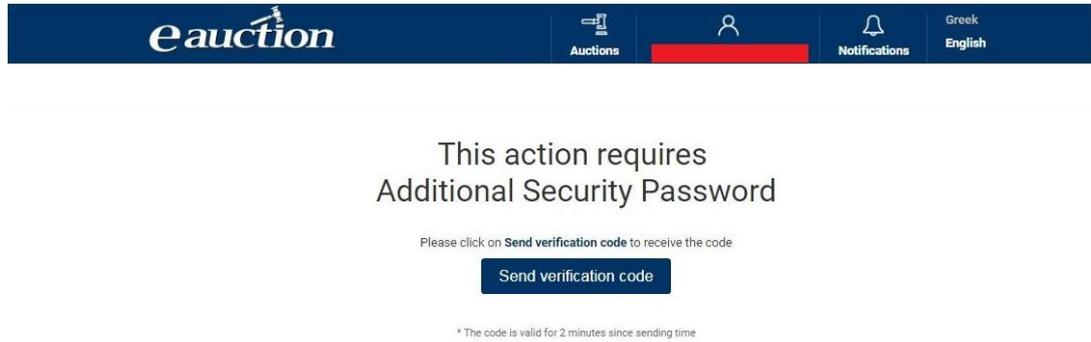
Step 3

On the pop-up menu, they click on “Today’s Auctions” as shown below:



Step 4

If there is an auction to participate, this action requires an additional security password and the system accordingly messages:

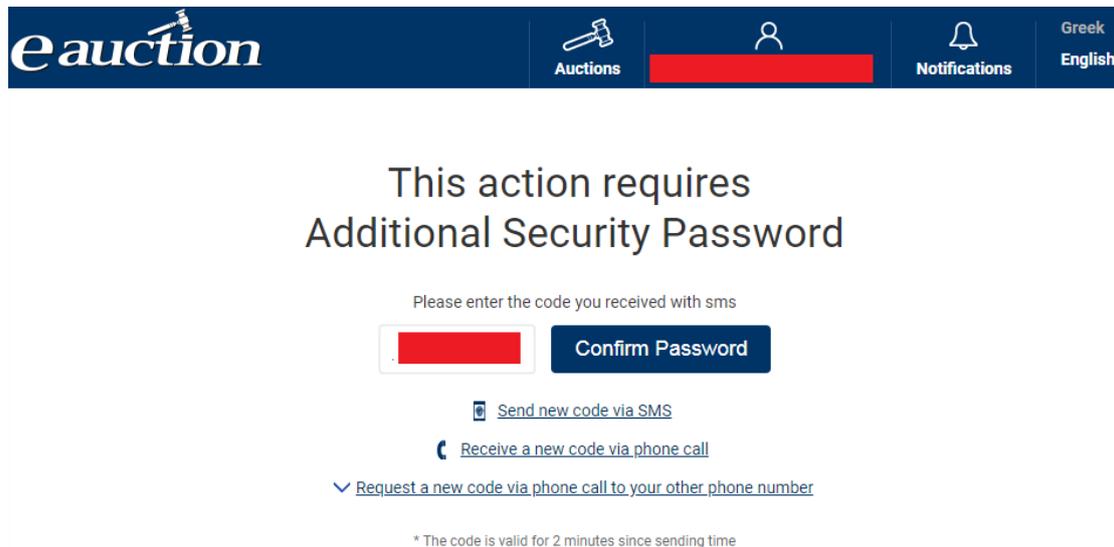


NOTE

The security code is valid for 2 minutes since sending time. If this timeframe elapses, the registered Candidate Bidder is required to request a new security code having valid again for 2 minutes as well.

Step 5

The registered Candidate Bidder enters the security code in the relevant field of the new page and then clicks on the “Confirm Password” tab, as shown below:



Alternatively, in case the SMS is not received for reasons owed to telcos, the potential Candidate Bidder may receive the Additional Security Code as a voice message. Clicking on the relevant field and answering the incoming call, the code is then automatically voiced.

NOTE

The registered Candidate Bidder may ask that the Additional Security Password is sent, instead of their mobile phone number, to the other phone used when registering. Clicking on “Request a new code via phone call to your other phone number”, as shown below, the Candidate Bidder will receive a phone call to their other phone and the Additional Security Password will be then voiced.



This action requires Additional Security Password

Please enter the code you received with sms

 [Send new code via SMS](#)

 [Receive a new code via phone call](#)

[Request a new code via phone call to your other phone number](#)

* The code is valid for 2 minutes since sending time

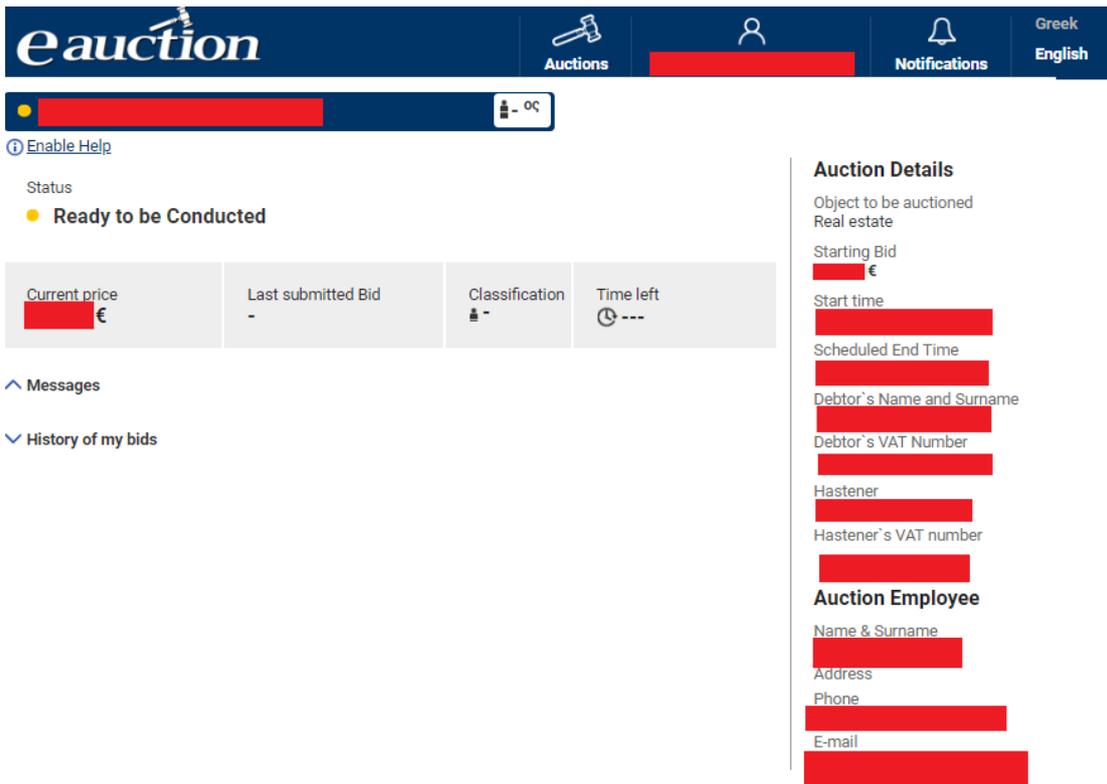
Step 6

The page then directs to the auctions the Candidate is eligible to participate on this day.

- If there are no auctions on this day, the page messages as follows:



- If there is an auction to participate, the Auction in Conduct page appears. In this page the auction is shown with the status “Ready to be Conducted”:



Auction Details

Object to be auctioned
Real estate

Starting Bid
€

Start time

Scheduled End Time

Debtor's Name and Surname

Debtor's VAT Number

Hastener

Hastener's VAT number

Auction Employee

Name & Surname

Address

Phone

E-mail

9.2. Auction in Conduct Page

The Auction in Conduct page provides to Bidder with useful information related to the auction.

9.2.1. Auction in Conduct Page – Right Part

On the right-hand side of the screen, the following information is available:

The auction details:

- ✓ the Asset
- ✓ the Starting Bid
- ✓ the Start Time
- ✓ the Scheduled End Time
- ✓ the Debtor's First and Surname
- ✓ the Debtor's VAT Number
- ✓ the Hastener's Name
- ✓ the Hastener's VAT number

The Auction Employee details:

- ✓ the First Name and Surname
- ✓ the Address
- ✓ the Telephone Number

✓ the Email

as shown below:

Auction Details

Object to be auctioned
Real estate

Starting Bid
[REDACTED] €

Start time
[REDACTED]

Scheduled End Time
[REDACTED]

Debtor`s Name and Surname
[REDACTED]

Debtor`s VAT Number
[REDACTED]

Hastener
[REDACTED]

Hastener`s VAT number
[REDACTED]

Auction Employee

Name & Surname
[REDACTED]

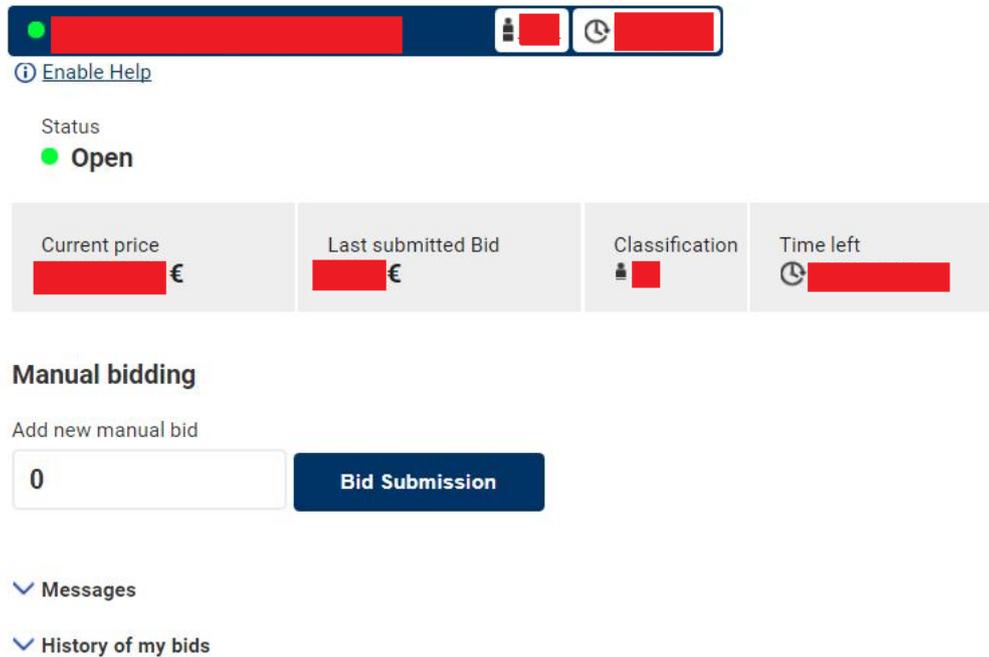
Address
[REDACTED]

Phone
[REDACTED]

E-mail
[REDACTED]

9.2.2. Auction in Conduct Page – Left Part

The left-hand side of the Auction in Conduct Page is the most significant area for the Candidate Bidder.



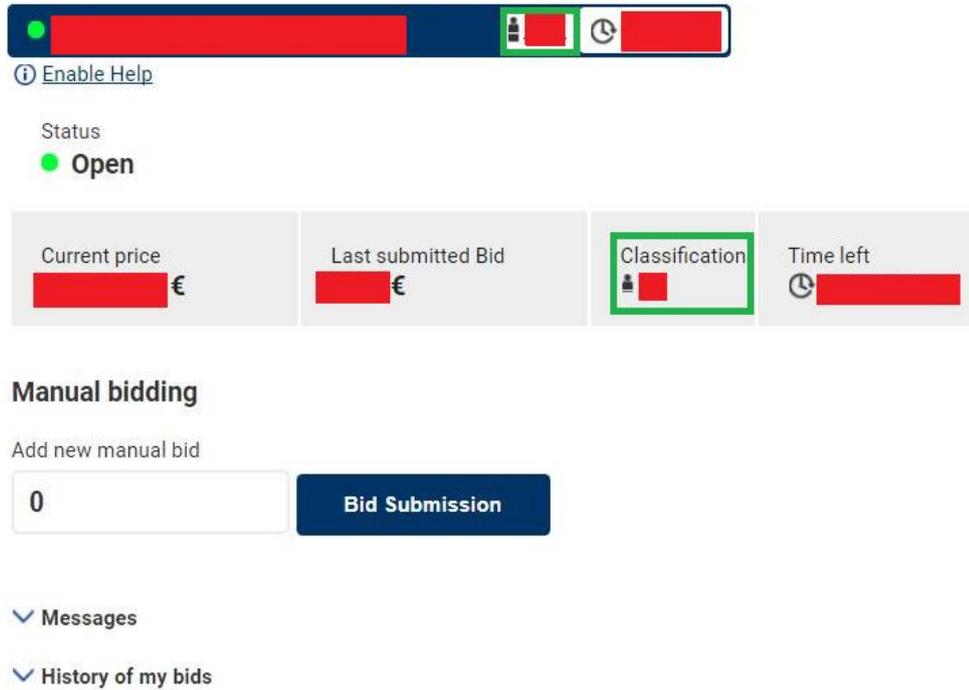
The screenshot shows the left-hand side of the Auction in Conduct Page. At the top, there is a dark blue header bar with a green status indicator, a redacted area, and two icons (a person and a clock) with redacted text. Below this is a link for "Enable Help". The status is shown as "Open" with a green dot. Below the status are four columns: "Current price" with a redacted value and a Euro symbol, "Last submitted Bid" with a redacted value and a Euro symbol, "Classification" with a person icon and a redacted value, and "Time left" with a clock icon and a redacted value. Below these columns is a section for "Manual bidding" with a text input field containing "0" and a "Bid Submission" button. At the bottom, there are two expandable sections: "Messages" and "History of my bids".

The information provided is

- The Auction Unique Code and the Debtor's Name and Surname



- The Classification shown in two tabs as marked below :



Enable Help

Status
● **Open**

Current price €	Last submitted Bid €	Classification	Time left
--------------------	-------------------------	----------------	-----------

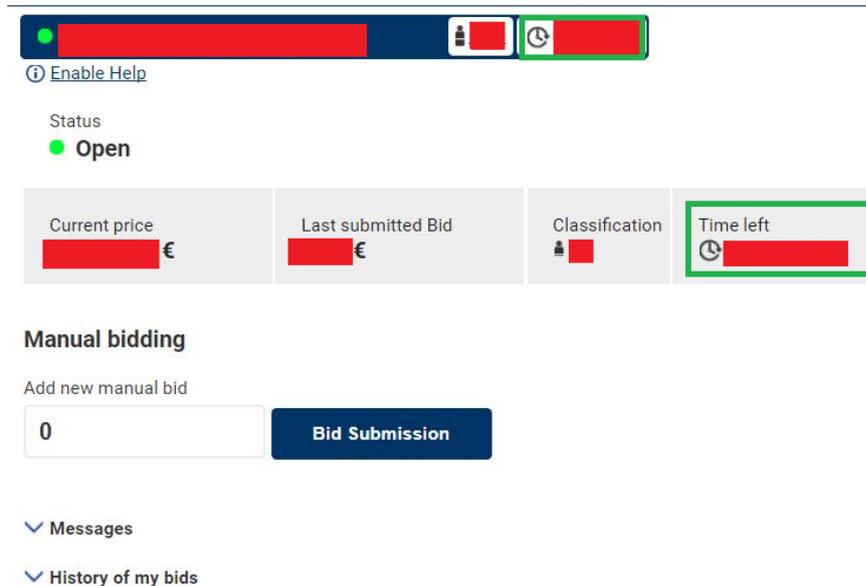
Manual bidding

Add new manual bid

Messages

History of my bids

- The remaining time until the end of the auction as marked below:



Enable Help

Status
● **Open**

Current price €	Last submitted Bid €	Classification	Time left
--------------------	-------------------------	----------------	-----------

Manual bidding

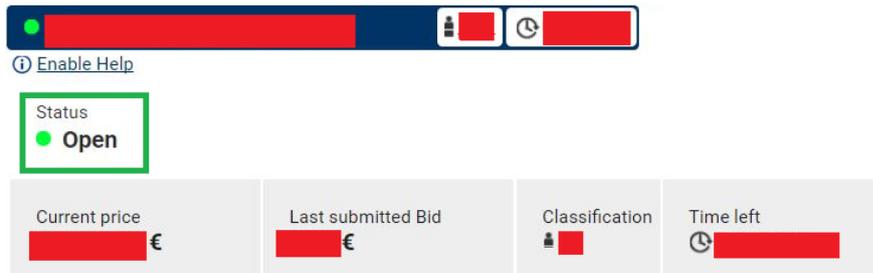
Add new manual bid

Messages

History of my bids

- The possible auction status values are:

- ✓ Ready to be Conducted
- ✓ Open
- ✓ Closed
- ✓ Cancelled



Enable Help
 Status
Open

Current price	Last submitted Bid	Classification	Time left
€	€		

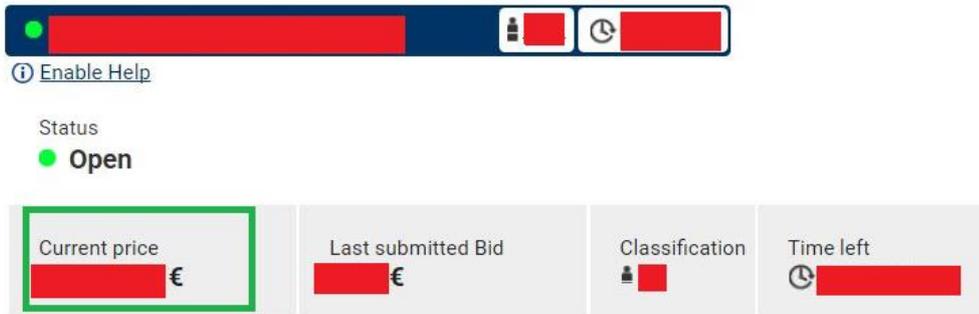
Manual bidding

Add new manual bid

Messages

History of my bids

The current price of the auctioned asset (and therefore each bid first in placement):



Enable Help
 Status
Open

Current price	Last submitted Bid	Classification	Time left
€	€		

Manual bidding

Add new manual bid

Messages

History of my bids

- The last submitted bid of the Candidate Bidder:

●
[REDACTED]

[REDACTED]
[REDACTED]

[Enable Help](#)

Status
● **Open**

Current price
[REDACTED] €

Last submitted Bid
[REDACTED] €

Classification
[REDACTED]

Time left
[REDACTED]

Manual bidding

Add new manual bid

Bid Submission

[Messages](#)
[History of my bids](#)

- The Auction Employee's sent messages (if any) providing information on the procedure:

^ Messages

23/1/2018 12:17:23 | [REDACTED]

- The Candidate Bidder's bidding offers (history):

^ History of my bids

S/N	Amount	Submission Time i	Type
3	599,00 €	19/08/2019 12:23:00.6670000	Manual
2	559,00 €	19/08/2019 12:21:09.4670000	Manual
1	555,00 €	19/08/2019 12:18:34.0070000	Manual

9.3. Placing a Bid

From the auctions starting time and until its end, the participating Candidate Bidder may place a bid. The procedure is as follows:

Step 1

The participating Candidate Bidder should be on the Auction in Conduct page while the auction is open.

Step 2

On the left side of the screen, there is the bid placement area:

Add new manual bid

In the “Add new manual bid” box, the participating Candidate Bidder enters the bid and then clicks on the “Bid Submission” field :

Add new manual bid

Note

A bid value is considered as valid as long it is a positive rational number of up to a maximum of two decimal digits.

Note

The Minimum Bid Increment value must be at least 1euro (1,00 €) higher than the numerical value the current bid, that is of the bid that is first in ranking. In any other case, the following message appears:

Add new manual bid

Please enter a valid bid, higher than the current auction price.
A bid value is considered as valid, as long it is a positive rational number,
with no thousands separator
and with a maximum of two decimal digits, comma separated.

Step 3

When a bid is placed successfully, the verification message is as follows:

Bid Confirmation ✕

Please confirm your will to submit a bid equal to [REDACTED] €

If the Candidate Bidder clicks on “Cancel”, the bid is not placed and can enter a new bid.

If the “Yes” option is chosen,

Bid Confirmation ✕

Please confirm your will to submit a bid equal to [REDACTED] €

the bid is successfully placed and confirmed.

Manual bidding

Add new manual bid

Value: [REDACTED] €' successfully submitted.

NOTE

In case the Candidate Bidder having already placed one bid, continues by placing another rating higher than 100% of their previous bid or places the first bid rating higher than 100% than the current price the system accordingly messages as shown below:

⚠ Bid Confirmation ✕**Warning!!**

You are about to bid an offer **significantly higher** than your last offer.

Please confirm your will to submit a bid equal to :

██████████ €

The participating Candidate Bidder is re-ranked after successfully placing a bid.

9.4. Enabling and Disabling Help

The participating Candidate Bidder may enable the help option for the fields in the Auction Page. Clicking on the “Enable Help” or “Disable Help” tab enables or disables help respectively.

Hovering the mouse pointer over the trigger area when help is enabled, a tooltip appears showing a short description of the field under the pointer.



The screenshot shows the eauction header with the logo and 'Auctions' text. Below the header is a red progress bar, a user icon, and a timer showing 01:56:43. A button labeled 'Enable Help' is highlighted with a red box. Below the button, the status is shown as 'Open' with a green dot.



The screenshot shows the eauction header with the logo and 'Auctions' text. Below the header is a red progress bar, a user icon, and a timer showing 01:56:43. A button labeled 'Disable Help' is highlighted with a red box.

9.5. Candidate Bidder`s Bidding History

The participating Candidate Bidder may view their bidding history. Clicking on the “History of my bids” the following information appears on screen:

- ✓ the bid’s reference number
- ✓ the bid’s amount,
- ✓ the time of placing the bid
- ✓ the type of the bid, that is “Manual Bid” given that it is a manual placement.

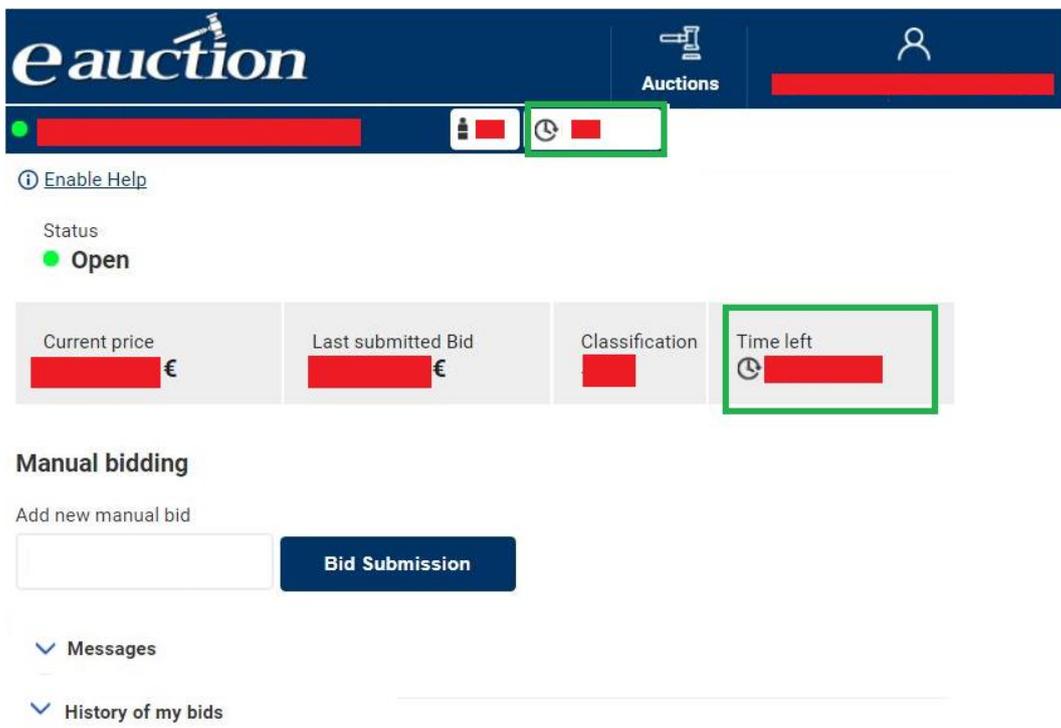
^ History of my bids

S/N	Amount	Submission Time	Type
2	[REDACTED]	23/1/2018 12:35:55	Manual
1	[REDACTED]	23/1/2018 12:23:51	Manual

9.6. Auction Time Extension Terms

The auction duration is set by law to 4 hours. It may however be extended by 5 minutes, in case **there is a bid placement during the last minute** of the 4-hours period.

The new remaining time, is automatically updated and easily viewed on left side of the Auction in Conduct page as shown below:



The screenshot displays the eauction interface. At the top, the 'eauction' logo is visible. Below it, a navigation bar contains 'Auctions' and a user profile icon. A red bar indicates the current auction status. A green box highlights the 'Time left' field, which shows a redacted value. Below this, the 'Manual bidding' section is visible, featuring a 'Bid Submission' button. The 'Time left' field is also highlighted with a green box in the lower part of the screenshot.

Enable Help

Status
● Open

Current price	Last submitted Bid	Classification	Time left
[REDACTED] €	[REDACTED] €	[REDACTED]	[REDACTED]

Manual bidding

Add new manual bid

Messages

History of my bids

If during the last minute of the five-minute time extension there is no bid placement, the auction is terminated, and the Status has the value **Closed**. On the other hand, if there is a bid placement, a new five-minute extension is set with the same termination condition.

The maximum number of time extensions is 24, that is 2 hours after the originally designated ending point of the four-hours duration.

As mentioned above, the auction ending condition is hereby set:

- ⇒ If during the last minute of the five-minute extended auction time there is no bid placement, the auction is terminated.
- ⇒ If there is a bid placement, a new five-minutes extension is set, with the same ending condition.
- ⇒ If during the last - the 24th in a row - five-minute extension, , there is a bid placement, no additional time extension is set and the auction is terminated.

9.7. Auction Messages

During the auction in Conduct, the Auction Employee, whose contact information appear on the right side of the screen, may send messages to the participating Candidate Bidders.

These might be messages of technical and legal aspect related to the auction in conduct. The Candidate Bidder may view the messages on the left side of the screen and:

- click on the “Messages” tab:



Messages

- view the Auction Employee messages listed in an ascending chronological order:



Messages



23/1/2018 13:02:33 |



23/1/2018 13:02:30 |



23/1/2018 12:17:23 |

9.8. Cancellation of an Auction in Conduct Status

Auction Employee may cancel the auction procedure according to his own will for a specific and well addressed reason. In such case, the participating Candidate Bidders are notified via a message and the auction is terminated with no successful Bidder.

10. Applications for Participation

The registered Candidate Bidder may view their Auction Applications for Participation History.

This includes all the applications for participation namely:

- accepted by the Auction Employee, meaning that the registered Candidate Bidder was eligible to participate in the auction,
- rejected by the Auction Employee, meaning that the registered Candidate Bidder was not eligible to participate in the auction,
- temporarily stored but never actually submitted.

The registered Candidate Bidder can access their History as follows:

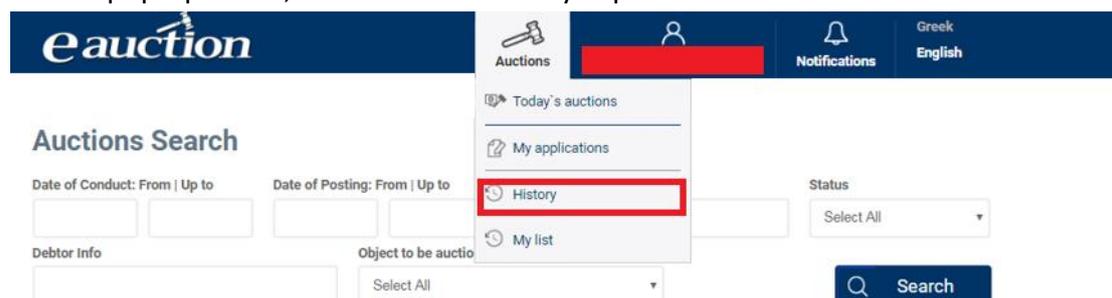
Step 1

The registered Candidate Bidder clicks on “Auctions”:



Step 2

On the pop-up menu, clicks on the “History” option»:



Step 3

The Auction Applications for Participation History page is as follows :



History

Auction code	Conduction Date	Debtor's Name and Surname	Object to be auctioned	Hastener	Auction status	Application Status	Closing price
mYPRhnGhNf			Real estate		Conducted	Rejected	-
uWnAwDpl1y			Real estate		Cancelled	Approved	-
sLF5bBaiHm			Mobile		Conducted	Approved	140.002,36 €

The registered Candidate Bidder may view the data corresponding to their applications by double-clicking on each application entry.

11. Notifications

The registered Candidate Bidder may receive notifications for issues related to their IL.SY.PLEIS activity either:

- Through the IL.SY.PLEIS portal or
- By email

11.1. IL.SY.PLEIS notifications

Having logged in the IL.SY.PLEIS portal, the registered Candidate Bidder may receive automated notifications and view them on the IL.SY.PLEIS webpage. Notifications refer to:

- ✓ Candidate Bidder 's Registration
- ✓ Candidate Bidder 's Authorization Procedure
- ✓ Auction Approval Authorization
- ✓ Auction Details Update they have been accepted to participate in
- ✓ the online auction start update - in a reasonable time frame before the start of the auction, under the condition that they have been accepted to participate in

The registered Candidate Bidder may view their notifications as follows:

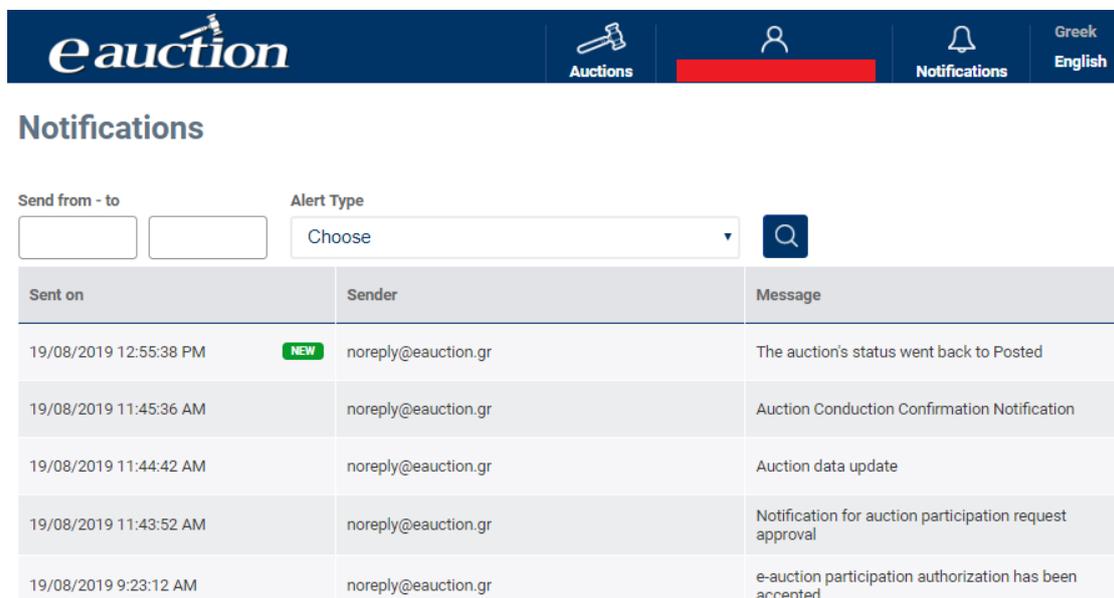
Step 1

After logging in the system, the registered Candidate Bidder clicks on the “Notifications” tab:



Step 2

The “Notifications” page then appears where the registered Candidate Bidder may browse through their notification history and search for notifications, sorting them by the time they have been sent or the alert type as shown below:


 A screenshot of the e-auction system's Notifications page. At the top is a dark blue navigation bar with the e-auction logo on the left, and icons for Auctions, a user profile, Notifications (highlighted in red), and language options (Greek, English). Below the navigation bar is the title "Notifications". There are two input fields for "Send from - to" and a dropdown menu for "Alert Type" with "Choose" selected. A search icon is to the right. Below these is a table with three columns: "Sent on", "Sender", and "Message".

Sent on	Sender	Message
19/08/2019 12:55:38 PM	NEW noreply@eauction.gr	The auction's status went back to Posted
19/08/2019 11:45:36 AM	noreply@eauction.gr	Auction Conduction Confirmation Notification
19/08/2019 11:44:42 AM	noreply@eauction.gr	Auction data update
19/08/2019 11:43:52 AM	noreply@eauction.gr	Notification for auction participation request approval
19/08/2019 9:23:12 AM	noreply@eauction.gr	e-auction participation authorization has been accepted

Note

If there is a notification while the registered Candidate Bidder is logged in, there is a colored indication on the “Notifications” tab:



11.2. Email notifications

Email notifications are also sent to the registered Candidate Bidder. Email notifications refer to:

- ✓ Candidate Bidder 's Registration
- ✓ Candidate Bidder 's Authorization Procedure
- ✓ Auction Approval Authorization
- ✓ Auction Details Update for the auctions that they have been accepted to participate in
- ✓ The auction start update in a reasonable time frame before the start of the auction - under the condition that they have been accepted to participate in

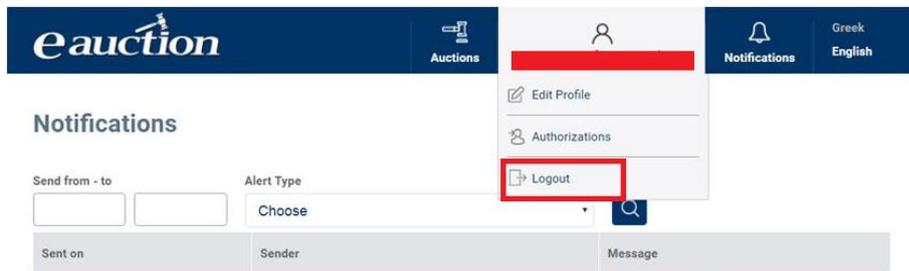
12. Logging off as a registered Candidate Bidder

The registered Candidate Bidder logs off the IL.SY.PLEIS system as follows:

- Click on:



On the pop-up menu, click on the “Log out” tab:



- Be directed to the IL.SY.PLEIS Home Page.